

ANNUAL PROCUREMENT REPORT 2024-2025

Aberdeenshire COUNCIL

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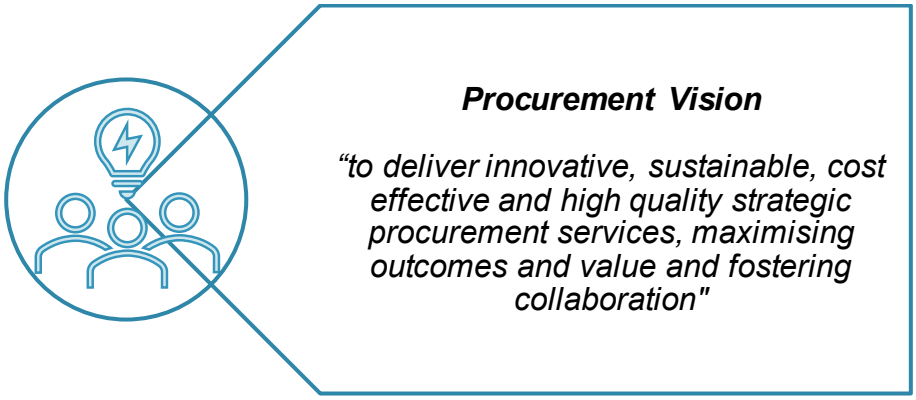
INTRODUCTION

The Aberdeenshire Council Annual Procurement Report 2024-2025 covers the Council's procurement activity from 1 April 2024 to 31 March 2025. The report includes anticipated future procurement activity over the next two financial years – 1st April 2025 to 31st March 2027. The annual report records and publicises the Authorities performance and achievements in delivering its procurement strategy. This report has been produced in accordance with the guidance issued by the Scottish Government.

Aberdeenshire Council's Procurement Team is provided under a shared service agreement with Aberdeen City Council and The Highland Council, - the Commercial & Procurement Shared Service (C&PSS).

The Joint Procurement Strategy 2023 - 2026 for the three Councils was published in October 2023, the Joint Procurement Strategy is designed to enable the partner Councils to ensure compliance with the Procurement Reform (Scotland) Act 2014, to achieve their strategic objectives and meaningfully contribute to national priorities through innovative, compliant and collaborative market solutions demonstrating value for money and genuine return on investment.

The Joint Procurement Strategy sets out the Procurement Vision and Mission Statement:





Within the Joint Procurement Strategy six key themes have been identified in line with local and national priorities, each strategy theme will support a key priority and support the enablement and delivery of procurement and commercial activity:

Theme	Strategic Driver
1. Governance	– How procurement will support Council(s) functions and outcomes – Achievement of best value – Equal treatment, transparency – Procurement Priorities
2. Policy	– How the Council(s) will deliver Community Benefits (Social Value) through procurement activity – How the Council(s) will consult and engage with those affected by its procurements – How the Council will incorporate Fair Work Practices into procurement activity – How the Council(s) will Promote compliance by contractors and sub-contractors with the Health and Safety at Work etc. Act 1974 Act 1974 (c.37) and any provision made under that Act, and – Policy on the procurement of fairly and ethically traded goods and services, – Policy on prompt payment (ensuring payment to contractors and sub-contractors within 30 days)
3. Food Procurement	– Set out an approach to procurement of food related contracts which will – improve the health, wellbeing and education of communities in the Council(s) area, and – promote the highest standards of animal welfare
4. Climate Change, Net Zero & Circular Economy	– Policy on incorporation of Climate Change & Circular Economy in procurement activity to support Net Zero targets
5. Commercialisation	– Strategy for Commercial activity which will allow for generation of income to support delivery of the Council(s) functions/outcomes
6. Community Wealth Building	– Set out how procurement activity can support Community Wealth Building, supporting local economic development, and redirecting wealth back into the local economy - placing control and benefits into the hands of local people.

To support delivery of themes within the Joint Procurement Strategy, the Commercial & Procurement Shared Service offers a range of strategic services with dedicated teams providing these services to the partners to the Shared Service agreement, the teams include:

- Category & Commercial Management Team
- Commissioning, Procurement and Contracts (Social Care) Team

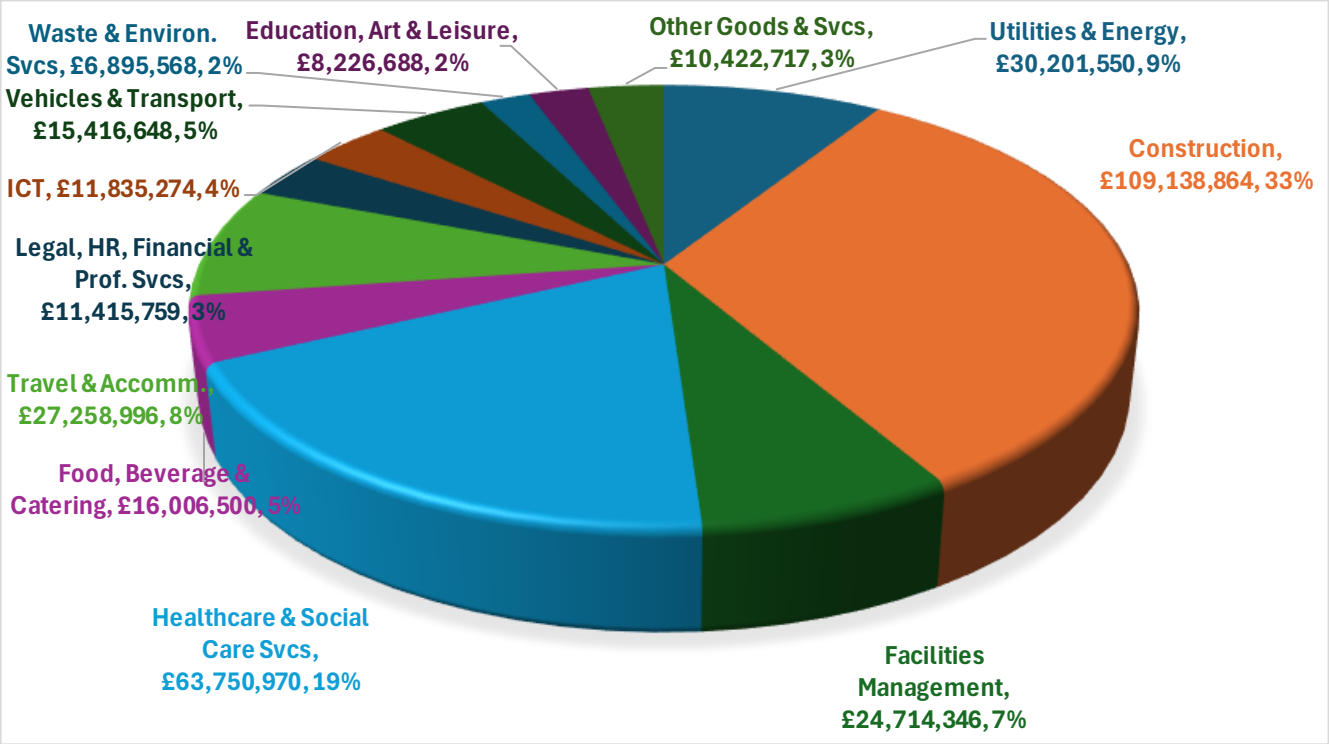
Category & Commercial Management Team

The primary role of the Category & Commercial Management Team is to enable the partner councils to achieve their strategic objectives through the delivery of goods, works and services procured externally and to deliver improved value/increased revenue opportunity.

The strategic services provided by the team are:

- Data management, performance, analytics and insight.
- Procurement strategy, legislation, policy and advice.
- Strategic Category Management (for all strategic categories of spend).
- Commercial Management – covering revenue opportunities

The below graphic shows the annual expenditure by Category area.



A breakdown of the categories included in Other Goods & Services can be found below:

Category	Spend	Category	Spend
Community Development	£ 1,694,442	Economic Development	£ 586,448
Not Classified	£ 1,648,413	Purchasing Services	£ 408,308
Public Sector Bodies	£ 1,360,863	Stationery & Office Products	£ 345,279
Manufacturing & Machinery	£ 1,303,839	Laboratory	£ 95,901
Charitable & Religious Activity	£ 1,211,235	Clothing	£ 36,550
Marketing & Media	£ 912,213	Personal Care	£ 34,472
Retail & Wholesale	£ 784,752		

Commissioning, Procurement and Contracts (Social Care) Team

Because of the complex nature of health and social care services, procurement and contract management are conducted by a separate Commercial and Procurement Shared Service team – the Commissioning, Procurement and Contracts (Social Care) Team.

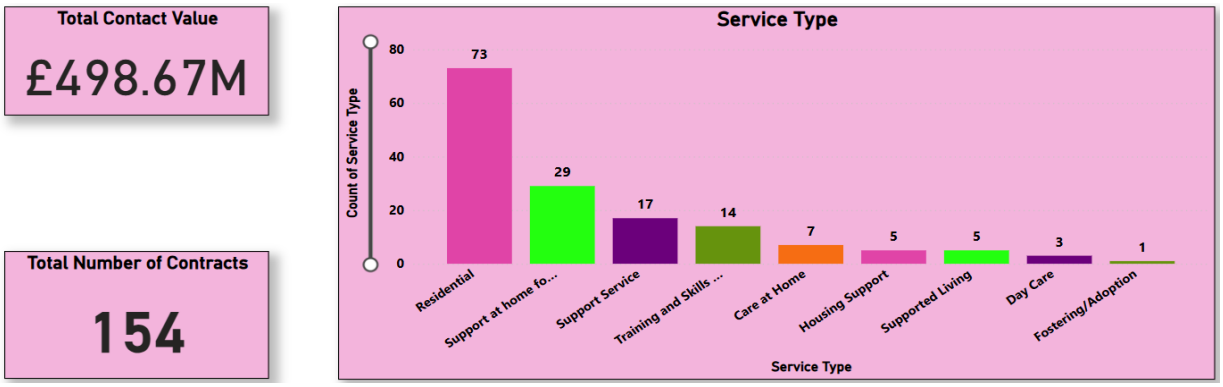
The remit of the team is:

- Commissioning – supporting customers to develop and implement strategic commissioning plans
- Procurement – tenders; direct awards; compliance with governance
- Contract management – contract administration; routine monitoring; non-compliance activity; supplier relationship management

Social Care procurement of services is driven by strategic commissioning intentions for services listed under Schedule 3 – Social and Other Specific Services, of the Public Contracts (Scotland) Regulations 2015. Together with Aberdeen City & Aberdeenshire' Health and Social Care Partnerships the shared service social care team has established Commissioning and Procurement boards to create a clearer link between the programmes of work, the associated budgets, and the procurement work plan, in line with the Commissioning Cycle. Collaboration is central to the work of the social care team. Similarly, the shared service social care team supports and manages the commissioning and strategic procurement of social care services for Aberdeen City and Aberdeenshire Council's Children's Services, Housing Services, and some Education provision.

The social care team's aim is to deliver innovative, cost effective and high-quality strategic procurement services that maximise best value from all commercial relationships, exploiting new opportunities, while ensuring a robust and effective governance framework in support of the wider strategic, financial, and operational needs of the individual Councils and their partners. We procure high quality services delivering the right services to people in Aberdeen City/Aberdeenshire and commission these in a lawful, fair, and transparent manner.

The Social Care team manages 154 Aberdeenshire contracts spread across nine different service types. The dashboard below shows the split of adult services:

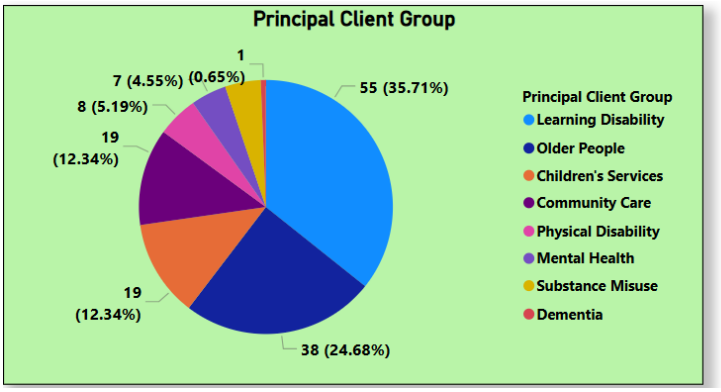


In the below dashboard, you can see the split of the total contract spend* of £498.67m:

Service Type	Count of Service Type	Sum of Total Contract Value £ :
Care at Home	7	£1,296,363.40
Day Care	3	£2,593,738.00
Fostering/Adoption	1	£30,000.00
Housing Support	5	£5,427,260.52
Residential	73	£270,825,505.34
Support at home for adults	29	£192,247,270.00
Support Service	17	£16,232,375.40
Supported Living	5	£2,969,136.00
Training and Skills Development	14	£7,050,632.00
Total	**154**	**£498,672,280.66**

Total Contract Spend – shows the total of the 154 contracts over their duration.

Below we see the principal client group – as you can see, the largest groups are those with a learning disability and older people which matches with the largest spends



Principal Client Group	Count of Principal Client Group
Children's Services	19
Community Care	19
Dementia	1
Learning Disability	55
Mental Health	7
Older People	38
Physical Disability	8
Substance Misuse	7
Total	154

Strategic Procurement Board

The Shared Service is overseen by the Strategic Procurement Board, the board is comprised of Senior Leaders from across the 3 Councils and has responsibility for:

- Oversight of the delivery of the services set out in the Service Level Agreement (SLA) between the partners to the joint arrangement.
- Reviewing the performance of the service using Key Indicators (such as the following) and providing scrutiny and challenge, where appropriate:
    - Local Supplier Spend.
    - Collaborative Spend.
    - Community Benefits.
    - % of spend on and off contract.
    - Savings flowing from the joint arrangements.
- Oversight of a programme of digitisation of as many procurement processes as possible across the shared arrangement.
- Providing oversight of the roll out of a procurement capability programme across the shared arrangement.

SECTION 1 – SUMMARY OF REGULATED PROCUREMENTS

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: "a summary of the regulated procurements that have been completed during the year covered by the report"

Regulated procurements are any procurement for goods and services with a value above £50,000 and works contracts with a value of above £2 million. A summary of the regulated procurements awarded within financial year 1 April 2024 and 31 March 2025 is provided in the tables below.

The information contained in the infographics below includes the award of mini-competitions or call-offs from established frameworks. The Council use several national framework providers including Scotland Excel and Scottish Government.

The Council maintains and publishes a contract register of contracts awarded on its website. The published contract register is updated at least quarterly and provides information on current contracts and can be viewed by suppliers to identify any future opportunities they may be interested in.

Regulated Procurements from 1 April 2024 until 31 March 2025

Regulated Procurements	
Number of regulated procurements awarded	66
Total estimated value of procurement contracts awarded	£164,075,072
Number of regulated service contracts awarded	50
Number of regulated supply/goods contracts awarded	13
Number of regulated works contracts awarded	3

A detailed list of the regulated procurements can be found in Appendix 1 – Details of Regulated Procurements.

Low value/Non-regulated Procurements

The Council promotes the utilisation of Public Contracts Scotland for low value procurements, by facilitating quotes via Quick Quotes for requirements above £10,000 (supply/goods and services) above £50,000 (works), below regulated procurement threshold.

Low value/Non-regulated Procurements from 1 April 2024 until 31 March 2025

Low value/Non-regulated Procurements	
Number of low value/non- regulated procurements awarded	235
Total estimated value of procurement contracts awarded	£66,748,287
Number of low value/non- regulated service contracts awarded	91
Number of low value/non- regulated supply/goods contracts awarded	19
Number of low value/non- regulated works contracts awarded	125

External Framework Use (Scotland Excel Membership) ***1st April 2024 – 31st March 2025***

Management information from Scotland Excel at the end of Q4 2024-2025 shows that Aberdeenshire Council participated in fifty-three out of sixty-four (83%) of the available framework agreements. The number of suppliers local to Aberdeenshire on these frameworks as of 31st March 2024 were as shown below:

Suppliers 22	Contracts 15	All Council Spend £6.37M	Aberdeenshire Spend £2.54M	Council % Spend 39.3%

Total spend with these local suppliers under the frameworks from all Scottish Local Authorities and associate members of Scotland Excel was £6,000,000 in the reporting period, with Aberdeenshire Council spend accounting for 39.3% of the overall total.

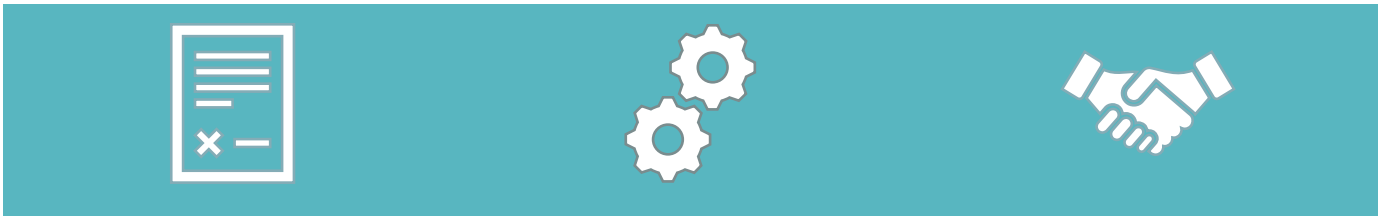
SECTION 2 – REVIEW OF REGULATED PROCUREMENT COMPLIANCE

Section 17 of the Procurement Reform (Scotland) Act 2014 requires that regulated procurements be carried out in accordance with the organisation's procurement strategy, so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), "a review of whether those procurements complied with the authority's procurement strategy" and, at 18(2)(c), "to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply".

In the Governance Theme of the Joint Procurement Strategy the approach agreed by the three partner Councils to the below is outlined:

- How procurement will support Council(s) functions/outcomes
- Achievement of best value
- Equal treatment, transparency
- Procurement Priorities

C&PSS worked with Council Services and Suppliers to deliver cashable and non-cashable savings for the Council through delivery of new contracts, reduction of supply base; consolidation of spend; product rationalisation.



Deliver Value and Innovation and increased collaboration and standardisation

C&PSS enables a greater level of collaboration and standardisation in the following areas:

- Identification of consolidation & aggregation of spend opportunities
- Identification of product rationalisation and alternatives
- Sharing of best practice and processes
- Identification and delivery of commercial opportunities, i.e. - Electric Vehicle Infrastructure. These commercial projects will also deliver significant Community Benefits, Environmental and Economic Outcomes
- Maximising the benefits of digital technology for example p2p processes, electronic tendering, e-auctions and dynamic purchasing systems

Financial Efficiencies

The financial situation remained challenging in the period 2024 – 2025, despite these challenges the team supported and enabled the delivery of £500,000 financial efficiencies which resulted in a budget reduction (Revenue Budget) during the period 01 April 2024 to 31 March 2025. In addition, the Social Care team supported delivery of cost avoidance savings in relation to Social Care rate negotiations, resisting increased costs pressures of just over £1m for 2024/2025.

Non-financial efficiencies

The Report covers this within Section 3 – Community Benefit Summary which includes a summary of outcomes delivered through Social Care procurement activity.

Review of regulated procurement compliance

All regulated procurement in the Council is undertaken in accordance with a legal and procedural framework which ensures that each procurement is compliant with Procurement Regulations and supports delivery of the outcomes within the Joint Procurement Strategy.

Legal requirements are set out in the Council's internal Procurement Regulations and procedural requirements are set out in the Scottish Government Procurement Journey (for general procurement best practice) and through our Procurement Manual (used in conjunction with the internal Procurement Regulations and the Scheme of Governance). Processes, procedures and guidance are subject to regular review and internal audit to ensure that all procurement activity is compliant with internal and external regulations.

An Internal Audit review was carried out on Procurement Compliance and report presented to Audit Committee on 16 August 2024, *within the audit report areas for further improvement and development were identified and recommendations made across* areas including Procedures & Governance, Procurement Checklists, Delegated Procurement Authority, Procurement Documentation, Procurement Planning, Aggregate Spend and Exceptions, Approvals, Contract Notices, Tenders & Quotations, Framework Agreements and Direct Award.

The report also highlighted areas of progress to support compliance and recognised that improvement actions which had recently been implemented take time to embed. The additional recommendations within the report were accepted and work undertaken to include work as part of our continuous improvement plan..

Within the continuous improvement section are details of improvement actions both as a result of internal audit recommendations and best practice carried out in this financial year and planned activity for next financial year.

Procurement & Commercial Improvement Programme (PCIP)

In May 2024 the Council underwent its third Procurement & Commercial Improvement Programme (PCIP) assessment. The table shows what level was aimed for prior to the assessment and the levels that were achieved on the day.

Question Title	Level Council Aiming for	Level Achieved
Procurement Influence	Advanced Practice	Advanced Practice
Procurement Strategy	Advanced Practice	Advanced Practice
Learning & Skills – Capability	Good Practice	Improving
Risk Management	Good Practice	Good Practice
Commercial Awareness & Acumen	Advanced Practice	Advanced Practice
Continuous Improvement	Good Practice	Good Practice
Climate Change	Good Practice	Good Practice
Implementation & Exit Strategies, Life Cycle Planning	Advanced Practice	Advanced Practice
Contract and Supplier Management	Good Practice	Good Practice
Contractual Obligations & Additional Benefits	Good Practice	Good Practice
Lessons Learned	Good Practice	Advanced Practice

The report highlighted key areas of strengths and opportunities for further improvement, these areas will be considered further by the Strategic Procurement Board for the three Councils the Commercial and Procurement service support under the collaboration agreement and any actions monitored by the board to progress improvement.

Continuous Improvement

The Commercial & Procurement Shared Services are continually driving improvement, through innovative approaches to delivery of projects and provision of comprehensive guidance and training to support Delegated Procurers across the Council.

All members of staff involved in procurement activity across Aberdeenshire Council are required to be approved to a certain Delegated Procurement Authority (or DPA) level, depending on the procurement tasks they perform - from low level purchases to full competitive tenders. Please see below for continuous improvement highlights for financial year 2024-25.

Overview of highlights in 2024/25 for the Category & Commercial Team include:

- Development of a Business Plan for Commercial and Procurement
- Development and/or support for Commercial Opportunities, including:
    - Electric Vehicle Infrastructure – Aberdeenshire is a partner in the project which will support development of a regional electric vehicle (EV) network in collaboration with Aberdeen City, Highland and Moray Councils, this will support the Council's climate change commitments and accelerate the transition to low carbon transport for the Council and its communities along with providing an income stream for the Council over a 20 year contract.
- Updates and revisions to Procurement Guidance incorporating best practice and internal audit recommendations in reference to areas listed below:
    - Procedures & Governance
    - Procurement Checklists
    - Delegated Procurement Authority
    - Procurement Documentation
    - Procurement Planning
    - Aggregate Spend and Exceptions
    - Approvals
    - Contract Notices
    - Tenders & Quotations
    - Framework Agreements
    - Direct Awards
    - Purchase Orders and Payments
    - Revised Contract Management Website
- Development of Communication and Events Plan for delegated procurers, regular communication issued via SharePoint sites and e-mail to provide updates and information on best practice, plan in development for webinars
- Continued commitment to Supplier Development Activity in this period

Overview of highlights of 2024/25 for the Social Care Team include:

- All team procedures have been reviewed and updated, as appropriate, including the procurement process documents
- Leading on ensuring all necessary work around supporting services to meet savings target has been completed
- In 2024 the Residential Team was part of the Working Group that, in conjunction with an external agency, produced a strategic assessment of residential care home provision across Aberdeenshire. The objective was to support an evidence-based approach to planning, decision-making, and delivery of care home provision for people in Aberdeenshire in the short, medium, and long term, incorporating feedback from Providers, Practitioners, Colleagues and most importantly those with Lived Experience..

- Successful Tender Processes conducted and contracts awarded or reviews conducted of existing arrangements to improve outcomes:
    - Call-off activity under the Support at Home framework has enabled the development of new service provision in Turriff (Dawson Court), and Peterhead (Fair Isle and Chevron Crescent). These projects support; the return to area of individuals who have previously been placed outside Aberdeenshire, the move out of acute settings for adults with complex needs, and the transition of young adults from education settings into the community.
    - Regular reviews and on-going scrutiny of out of area and cross boarder placements to support the Complex Care Programme has created stronger relationships with providers and reduced package costs whilst ensuring the best outcomes for clients.
    - The Early and Effective Intervention Youth Justice Service was awarded to the incumbent provider, Barnardo's, following a Route 2 open tender exercise in June 2024. The service will support children and young people who have come into conflict with the law and will help the Council meet its duties in relation to the Children (Care and Justice) (Scotland Act) 2024
    - A Route 2 open tender published in January 2025 for The Learning Pathways Plus Framework resulted in 11 providers being awarded places on the framework. There were four lots: Lot 1 – Community Based Services; Lot 2 – Therapeutic Interventions; Lot 3 - Curricular Enhancement - Offsite (Outdoor Learning); and Lot 4 - Curricular Enhancement - Offsite (not Outdoor Learning).
    - A review on the Support at Home Framework confirmed the success of the current framework and highlighted progress made over the course of the framework towards a more collaborative approach between providers. Work has commenced on developing a new service specification for the next framework which will build on lessons learned/support the partnerships strategic direction.
    - Where weekly budgets have been introduced for services, we have seen an increased use of technology in these services. The model of care when using technology can help support people with more complexed needs who may not be suitable for a specific care setting without it. The use of technology can also reduce the number of staff hours required, and in turn support increased independence for clients.
    - Within the first 12 months of the new sensory and carer support contracts a strong relationship has been established through regular contract monitoring. The providers have worked collaboratively with commissioning to ensure continuous improvement of services, and showcased progress by sharing case studies.
    - A robust and comprehensive review was undertaken on the Partnership's 25 grants to, evaluate the services/establish the sustainability of organisations to continue to delivery these services without the grant. The review informed the partnerships decision to cease the grant process and which organisations to be supported moving forwards to deliver key services in line with its strategic direction under alternative funding routes.

Go Awards

The GO Awards Scotland set out to recognise the achievement and successes of procurement teams from all aspects of the public, private and third sector organisations. The Commercial & Procurement Shared Service team were finalists in the categories as shown below:

- Procurement Team of the Year
- Procurement People of Tomorrow

The team were highly commended in the Procurement Team of the Year Awards at the event held on 24 October 2024.

A look ahead to objectives for delivery in financial year 2025-2026:

- Further development of the system to capture Community Benefits, Fair Work Practices, Sustainability and Climate data
- A comprehensive review and revision will be completed of the Community Benefit and Sustainable Procurement Policy
- A review of Delegated Procurer E-Learning will be undertaken, the E-Learning provision to be supplemented by hosting of webinars on key subjects such as Contract Management
- A programme of events will be developed in conjunction with the Supplier Development Programme to facilitate involvement of the local supply chain, events and activity will be linked to aims of Community Wealth Building with a Supplier Development Action Plan developed on targeted activities
- Identification of opportunities for regional collaboration with members of the North-East Procurement Anchor Group, the group will identify areas of focus to progress in financial year 2025-26
- Commercial Revenue Opportunities – review of potential opportunities for the Council including option appraisals, market engagement, route to market assessment to identify future funding and income streams.
- Review of Supply Chain Risk Management processes and procedures

Support the local economy - Statutory Performance Indicators

The Accounts Commission (the public spending watchdog for local government) has a statutory power to specify information that councils must publish about their performance. They do this through statutory performance indicators (SPIs). Each Council collects and publishes its information.

Local authorities report on spend with Core Trade suppliers only, Core Trade being defined as: Suppliers with whom over £1000 has been spent in a 12-month period, that have also been classified as a health, social care, arts, political, religious or trading organization.

Two SPIs relevant to the local economy and procurement related spend are - spend with local suppliers and local SMEs.

The procurement and commissioning of goods and services by local authorities and key anchor institutions is a crucial lever in the building of community wealth. Procurement is one of the five core principles of Community Wealth Building, which has been incorporated into the revised Joint Procurement Strategy for 2023-2026.

The Annual Procurement Report 2024-25 provides details of spend and percentage of spend with local suppliers, the percentage of spend with local businesses is 28% which remains consistent with 2023-24.

Collaboration with colleagues in Economic Development is planned for the year ahead to support Community Wealth Building aims with engagement planned around specific opportunities in the pipeline to encourage the local supply chain to explore public sector opportunities to support building wealth within the local and regional economy, as well as hosting of events providing general advice on how businesses can be supported, helped and grow by supplying the Council or wider public sector locally through direct or sub-contracting opportunities.

The data on local supplier spend is obtained from Spikes Cavell (Scottish Procurement Hub for publication of annual procurement related spend) and is based on locality and size of business. The table below shows a comparison of core trade spend with local businesses and SME's in financial year 2023-24 and 2024-25:

Categories	23/24 (£)	24/25 (£)	23/24 (% of Total Spend)	24/25 (% of Total Spend)	23/24 - Suppliers	24/25 - Suppliers
Core Trade - All Suppliers	£344,148,331	£316,688,427	100%	100%	2576	2218
Core Trade - Local Suppliers	£96,286,032	£87,770,310	28%	28%	906	711
Core Trade - Local SME's	£80,079,184	£67,059,306	23%	21%	491	431

Spend in the annual report is based on spend by local authority area based on core trade creditors only; the Local authority areas as defined by the ONS (Office of National Statistics); Core-Trade: Suppliers with whom over £1000 has been spent in a 12 month period, that have also been classed as a trading organisation or as a non-trade social care provider.

The Local Supplier Data does not include any spend with Sub-Contractors locally due to the fact that these are not paid directly by the Council and therefore this is not captured in the data.

SME definition as per Spikes is:

Legend	Details
Small	Less than 50 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of less than £5.6m will be taken as an indicator that it is a small enterprise.
Medium	Between 50 and 249 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of greater than or equal to £5.6m and less than £22.8m will be taken as an indicator that it is a medium enterprise.
Large	Greater than or equal to 250 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of greater than or equal to £22.8m will be taken as an indicator that it is a large enterprise.

The spend with local suppliers can be influenced significantly by changes in high spend sectors such as construction, Social Care and ICT, often national suppliers can deliver at the scale to meet Council needs. However, the Council continues to seek to engage with local SMEs around opportunities elsewhere in the supply chain, such as through sub-contracting opportunities.

Sub-contracting can offer vital support to local SMEs by providing them with access to opportunities that may not be able to bid for directly given the scale. Many large contracts awarded by the Council often require significant capacity, resources or specialist expertise that smaller enterprises may not be able to offer alone. By engaging in sub-contracting, SMEs can:

- Develop relationships with larger contractors, gaining valuable experience and visibility within the supply chain.
- Access a broader range of projects, which can help them to grow their business and build a track record for future direct contract bids.
- Benefit from knowledge transfer, skills development and innovation through collaboration with more established firms.
- Contribute to local economic development by keeping more of the supply chain activity within the community.

Therefore, even when SMEs are not the primary contractor, sub-contracting opportunities can play a key role in supporting their growth, sustainability and long-term success within the local economy.

One such example of this is the Hard FM (Facilities Management) contract with FES, local sub-contracting accounts for spend of £6,846,790.03 which is benefitting 100 SME's. Inclusion of the sub-contracting figure here would take the overall spend annually to 29.88% which is just under the 30% target.

Supplier Development Activity

Supplier Development Programme

The Supplier Development Programme (SDP) was established in 2008, and is a partnership of Local Authorities, Scottish Government and other public bodies that works together to bring free support in all aspects of tendering to Scottish-based SMEs.

Commercial & Procurement Shared Services (CPSS) including Aberdeen City, Aberdeenshire and Highland Councils have participated in the below events and activities with the Supplier Development Programme over the period 1 April 2024 - 31 Mar 2025.

Meet the Buyer National 2024 – 05 June 2024

Aberdeenshire Council exhibited at Meet the Buyer National, this annual event provides suppliers with access to buyers and decision makers, from organisations across the public and private sectors. Suppliers have the chance to introduce their company, talk to key buyer contacts, and discover opportunities in their pipelines.

The event had 3169 bookings with 35 bookings from people based in Aberdeenshire.

Meet the Buyer North 2024 – The Music Hall Aberdeen – 11 September 2024

Aberdeenshire Council exhibited at Meet the Buyer North, this annual event is designed to support micro, small and medium sized businesses in the North of Scotland, including the Highlands and Islands, to engage with business opportunities in the public sector. Suppliers have the chance to introduce their company, talk to key buyer contacts, and discover opportunities in their pipelines.

The event had 1061 bookings with 133 bookings from people based in Aberdeenshire.

Council Led Activity

The Procurement Development officer within Economic Development supported the below Council Led activity in this period with input and support from the Supplier Development Programme, C&PSS and relevant stakeholders within Services:

Minor Works Framework – Annual Value Estimated £4.5M

The Procurement Development Officer has been working closely with C&PSS and the Property & FM Service to engage the local supply chain in this opportunity. This included collaboration to promote the framework, the Procurement Development Officer providing one-to-one support and guidance to contractors and the team hosting an Aligned Tender training webinar which had 46 attendees.

Please see below for an Infographic showing the positive impact the early engagement has had in increasing local businesses bidding for and being successful in award onto the framework.

SUPPLIER DEVELOPMENT AND ENGAGEMENT

Supplier development and engagement in the Minor Works Framework led to significant improvements

138 TENDERS submitted

+70% increase in contractors

ABERDEENSHIRE-BASED BUSINESSES

47% → 69%

33 new contractors engaged with Procurement Development Officer

Early engagement identified framework requirements and opportunities

Supplier engagement events and training sessions increased understanding and participation

Feedback highlighted

Feedback highlighted the positive impact of the Procurement Development Officer in guiding contractors through the tender process

SECTION 3 – COMMUNITY BENEFIT SUMMARY

Statutory Requirement

Section 18(2) (d) of the Procurement Reform (Scotland) Act 2014 requires annual procurement reports to contain: “a summary of any community benefit requirements **imposed** as part of a regulated procurement **that were fulfilled** during the year covered by the report”.

Interpretation

“**Imposed**” has been interpreted to mean community benefit requirements **included** within regulated procurements published in the reporting period. Reporting is intended to capture community benefit inclusion at all stages of incorporation, implementation and fulfilment.

The point at which community benefit requirements are “**fulfilled**” can be a matter of interpretation. Some community benefits outcomes can take a period of years to complete. “Fulfilled” has been interpreted to include community benefits “**underway**” and “**in process**.” Maximum flexibility is offered to suppliers as to when community benefit requirements commence and are ultimately "fulfilled". Community benefit requirements and quantities are commonly designed in terms of the total number of outcomes to be delivered over the entire contract term. Suppliers are held to their total community benefit commitments (imposed and volunteered) over the life of the contract.

Reporting Period

In the reporting period, the approach to community benefits within procurement activity has been guided by the commitments and aspirations expressed in our Joint Procurement Strategy. Our “Mission Statement” commits to delivery of:

"deliver procurement outcomes that support the wider strategic aims of the Councils and the communities they serve, furthering local and national priorities to the fullest extent possible"

Beyond mandatory (£4M) and regulated thresholds (£50K for goods and services/£2M for works) the partner councils routinely seek:

“leverage opportunities (including social, economic and environmental value) aligned to the needs and priorities of our communities”

Our themed approach to community benefits continues to evolve and improve in close alignment with the following local and national priorities, as detailed in the Community Benefits Analysis Summary as an organisation we have included, in process or delivered a total of 1401 Community Benefits in this period 01 April 2024 – 31 March 2025.


ABERDEENSHIRE COUNCIL
COMMUNITY BENEFITS SUMMARY 24/25
1,401
community benefit outcomes
Aberdeenshire Council achieved 1,401 community benefit outcomes in 24/25.
92%
of 26 regulated contracts included Fair Work Practices
(e.g. Real Living Wage)
of 26 regulated contracts contained Community Benefit requirements
88%
Demonstrating the Council's commitment to fair employment and community impact through procurement

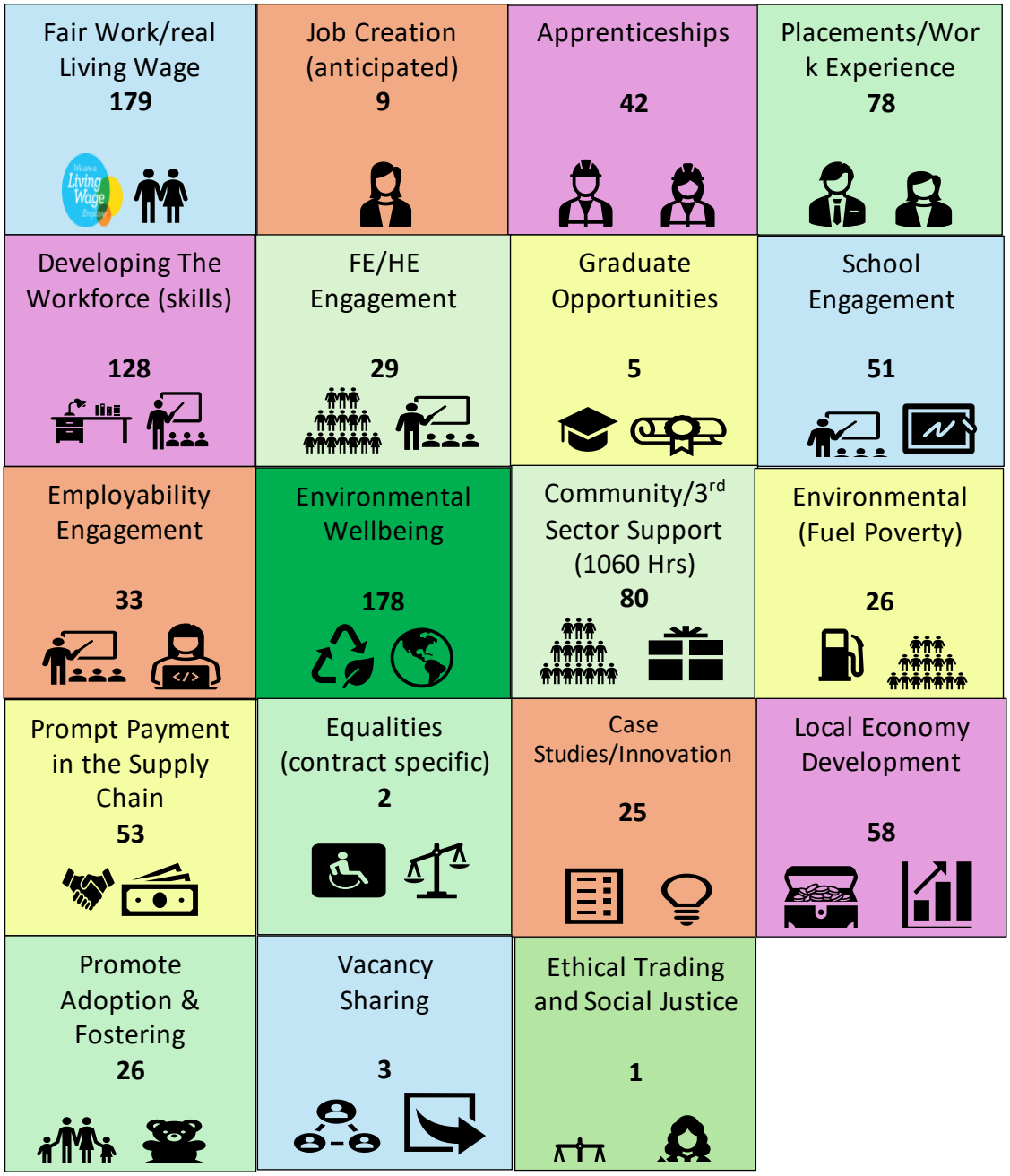
395 Community benefit outcomes delivered across **5** regulated contracts delivering benefits in the reporting year.

General highlights: cascade of fair work positive messaging at scale, significant upskilling via development of the workforce measures and circa 100 local SMEs with "AB" postcodes benefitted from circa **£6.8M of local subcontracting** and the use of local materials. A strong, proportionate environmental focus is coupled with delivery of **174 hours** of local community/3rd sector support and over **£7,200** in donations, cementing strong relationships and partnerships likely to endure beyond the life of the contracts.

Fair Work/real Living Wage **133**	Apprenticeships **3**	Placements/Work Experience **3**	Developing The Workforce (skills) **59**
School Engagement **9**	Employability Engagement **1**	Environmental Wellbeing **133**	Community/3rd Sector Support (174 Hrs +£7.2K) **7**
Vacancy Sharing **1**	Promote Adoption & Fostering **1**	Prompt Payment in the Supply Chain **40**	Local Economic Development (£6.8M local Subcontracting) **4**
Case Studies/Innovation **1**			

1006 Community benefit outcomes imposed across **26** regulated contracts in the reporting year.

Highlights: Underpinned by fair work principles, the volume and quality of apprenticeships, placements and skills development outcomes is significant. A strong, proportionate environmental focus is coupled with securing commitments from suppliers to provide **1060** hours of local community/3rd sector support which is likely to not only cement strong relationships but likely to secure legacy donations to benefit local good causes during the life of the contracts and possibly beyond the life of the contracts.



Social Care Community Outcomes Summary 2023/2024

The below provides detail around how our communities have benefitted from the regulated procurements in Social Care in 2024/2025 along with examples of demonstration of Good Practice:

Good practice

- Over the past year the Residential Team has put a greater emphasis on communication, collaboration, and education. The Team put together a PowerPoint presentation and presented at several meetings to inform of its role and the importance of early engagement to ensure compliance and best value. This has resulted in colleagues contacting the team at the start of the process which has seen efficiencies following to rate negotiation.
- A further demonstration of Good Practice is the Teams' involvement in the Early Indicators of Concern Group. This Group is consisted of representatives from the Adult Protection Network, the Care Home Strategic Lead, the Lead Care Home Nurse, and the Care Inspectorate. The meetings are held monthly to share intelligence/concerns relating to care homes, to agree a coordinated course of action to support and improve outcomes for the people living within the homes and to escalate for awareness and ongoing support/monitoring to the Collaborative Care Home Support Team. The aim is to identify and highlight issues at the earliest opportunity to minimize harm to residents and the need for intensive support.
- The team has continued to support the commissioning requirements of our operational colleagues, particularly around difficulties procuring services in remote and rural areas. During 2024/2025 this was executed through various mini-competitions and call-offs from the Support at Home framework. This procurement activity facilitated positive collaboration with all stakeholders through consistent communication, advice and clarification of the mechanics around this specific commissioning process.
- Commissioning have worked closely with the Complex Care Team and have supported the team to develop the different areas of work within their remit. The addition of a contracts manager in late 2023 who specifically supported all out of area and cross boarder contracts has allowed the work to developed at pace.
- The contracts manager and senior practitioner have together developed processes and templates to create a consistent approach to monitoring the delivery of care. This along with regular reviews has helped ensure clear parameters and a focused approach leading to improvements of the service provided and ensuring we are getting value for money. The opportunity to have regular discussions with a consistent team has strengthened relationships with providers outside Aberdeenshire and helped to identify challenges and opportunities without delay.

Outcomes

- 2024-2025 has been an incredibly challenging year both for the care home industry and The Partnership. From January 2024, The Partnership saw a sharp increase in Older Peoples Care Home places to assist with system flow. It was not possible to reduce these numbers due to continued system pressures but, unfortunately, there were no additional funds to support this. This resulted in a significant overspend so there was an urgent need to control finances going forward. To reduce spend a rationalisation of care home places was implemented meaning that funding for two placements had to be available to allow one placement to go ahead.
- Within all residential contracts the outcomes of residents are clearly defined and monitored. These outcomes are monitored by both the Contracts Team, Care Management and the regulatory body, The Care Inspectorate. When it is evidenced that outcomes are not being met, several measures are put in place ranging from support to sanctions. The most serious of these sanctions is a suspension to admissions which is implemented when a care home is awarded a Grade 2 (Weak) by the Care Inspectorate in any "Theme" after an inspection. Interestingly the rationalisation of care home places does not seem to have adversely affected the quality of services and therefore the outcomes for people. Three (3) care homes were non-compliant for 2024-2025 in comparison to eight (8) in 2023-2024. This decrease could be due to several factors – early intervention with providers when concerns have been identified, support from Collaborative Team Nurses including training, close working with all professionals and a reduction in numbers in care homes. But the measures taken and support provided have seen sustained improvements within the sector and at the time of writing all Aberdeenshire Care Homes are Compliant which will only impact positively on the outcomes of all residents.
- Service/contract reviews evaluate existing contract arrangements and assist in highlighting any underperformance, as well as continued strategic relevance. Reviews focusing on two specific Skills Development, Training and Employability Services highlighted concerns around communication, engagement and contract monitoring. Working with the providers, practitioners and service users to carry out the review built stronger relationships and helped to develop transparency, accountability and significant improvement in the areas identified.
- Commissioning for Outcomes is happening across Scotland, and it supports ethical commissioning principles whilst creating flexibility in provision that helps to address staffing and budgetary challenges and ensures people have meaningful outcomes. Initially work was carried out to pilot a small number of supported living services to move to weekly budgets, but as budgetary pressures increased a rapid role out was required.
- The project has assisted services to move from a time and task model of care to a holistic outcome focused service delivery model. In addition to financial and resource efficiencies it has encouraged providers and practitioners to be innovative in how they provide care and meet the service users' outcomes. They have been working collaboratively and creatively to; maintain and improve physical, mental and emotional health and wellbeing, establish and maintain independent living through the

development of useful skills, increase the choice and access to meaningful activities to support social relationships, and increase the involvement of the service user in decision-making.

- The Commissioning, Procurement and Contracts Team worked in partnership to create a power app to replace the old database for logging residential and fostering placements. The new database allows the team greater oversight over the data, allowing for better quality control; it will also address maverick spend as the list of providers is controlled by the contracts team. The new power app will also be beneficial for the finance team as they will be able to use it to forecast spend more accurately. The next step will be to review the IPA documents that practitioners use when arranging placements to align them with the power app and to address contractual issues.
- The Youth Justice Early Intervention Service was recommissioned in 2024 to provide targeted support for children in conflict with the law. The Prevention and Early Intervention working group was set up following a workshop in December 2023 to discuss proposed changes to the youth justice system. This working group formed the core of the tender project group who worked closely with the contracts team to redesign the service, with an emphasis on providing short term support to children and young people aged 12-18 who have come into conflict with the law. The new service is closely aligned with the new Children (Care and Justice) (Scotland) Act 2024 which became law in August 2024 and seeks to improve outcomes for children by prioritizing their well-being and fair treatment within the justice system. There is a strong emphasis on emphasis on early intervention and prevention, aiming to divert young people away from formal criminal proceedings through early intervention and prevention routes. It is also closely aligned with UNCRC, GIRFEC and The Promise. It is not yet clear how the new Act will affect the demand for the new service, however, given that the Act views all young people up the age of 18 as children, there is the potential for an increase in referrals and a need for flexibility. The new service only started in December 2024 but is working well so far and the Council is working in partnership with the provider to positively change lives

SECTION 4 – SUPPORTED BUSINESSES SUMMARY

Statutory Requirement

Section 18(2) (e) of the Procurement Reform (Scotland) Act 2014 requires annual procurement reports to contain: "a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report".

Related Duties

- Engaging with those affected by our procurements;
- Ensuring regulated procurements contribute to the carrying out of our functions/achieving our purposes;
- Acting in a transparent and proportionate manner;
- Policy on the use of community benefit requirements;
- Compliance with the sustainable procurement duty.

Details of the contracts with supported businesses in the reporting period is shown below.

Contract with Passion4Social:

IT services website design

(*Contract for services to the Commercial & Procurement Shared Service covering Aberdeen City, Aberdeenshire, Highland Councils)

The definition of a Supported Business as per Scottish Government:

"Supported businesses are social enterprises whose main aim is to integrate disabled or disadvantaged people socially and professionally. Their workforce must be at least 30% disabled or disadvantaged."

It is Scottish Government policy that every public body should have at least one contract with a supported business.



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Section 5 – Regulated Procurement and Future Procurement Summary

Appendix 1 – Regulated Procurements - 1 April 2024 to 31 March 2025

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
794600	Aberdeenshire Road Traffic Incident/Trauma Clean Up Service 2025-26	Services	£ 50,000	Perfect Clean Edinburgh Ltd (GB)	27/03/2025
793672	Award of B968 Aboyne Bridge Strengthening and Refurbishment, Detailed Design and Contract Documen...	Services	£ 125,181	WSP UK Ltd (GB)	18/03/2025
792337	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 690,625	Bluebird Buses Ltd (GB)	07/03/2025
792331	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 5,531,349	Bluebird Buses Ltd (GB) / Premier Coaches (Kintore) Limited (GB) / Shorts Travel Ltd (GB) / Smith and Sons Coaches (GB)	07/03/2025
792192	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 1,835,613	Premier Coaches (Kintore) Limited (GB) / Bains Coaches (GB) / Smith and Sons Coaches (GB)	07/03/2025
792201	Cashless Catering and Online Payment Solution	Services	£ 435,000	CRB Cunninghams Limited (GB)	04/03/2025
790354	Framework Agreement for the Supply & Delivery of Aids for Daily Living, Occupational Therapy Equipment and Supporting Services	Supply	£ 4,994,560	W Munro(Rehab) Ltd (GB) / Allardyce Healthcare Ltd (GB) / Care and Independence Ltd (GB) / Fast Aid Products Ltd (GB) / Smirthwaite Limited (GB) / Accora (GB) / Performance Health International (GB) / Etac Ltd (GB) / Prism UK	17/02/2025

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
				Medical Ltd (GB) / Aberdeen Care and Repair (Castlehill Housing Association) (GB) / Nottingham Rehab Limited (GB) / Invacare Ltd (GB) / Evolution Healthcare Limited (GB) / Silvalea LTD (GB) / Leckey (GB) / Drive DeVilbiss Healthcare Limited (GB) / Jenx Ltd (GB) / Moorings Mediquip Ltd t/a Wheelchair Care (GB) / Arjo UK Ltd (GB) / Nymas Group (GB) / CLOSOMAT LTD (GB) / KATNIC LTd. t/a H&M Health & Mobility (GB) / Enable Access Ltd (GB)	
789987	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 77,026	Kininmonth Cabs Ltd (GB) / Aj&m Milne taxis (GB) / Classy Taxis Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / DMS Taxis (GB) / Central Taxis (North East) Limited (GB)	06/02/2025
789219	Provision of Modern Apprentice Qualification in Social Services (Children & Young People) at SCQF Level 7	Services	£ 165,000	Aberlour Child Care Trust (GB)	31/01/2025
789289	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 70,709	E & M LEES LTD (GB) / Aj&m Milne taxis (GB) / Burnett Taxis (GB)	30/01/2025
786330	Banking Services	Services	£ 1,032,779	Clydesdale Bank PLC (GB)	22/01/2025
788258	Award of Mobile Telephony Services	Services	£ 145,000	Vodafone Limited (GB)	20/01/2025

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
788023	Award of Fixed Telephony Services	Services	£ 417,400	Daisy Corporate Services Trading Ltd (GB)	16/01/2025
788007	Award of Mobile Telephony Services	Services	£ 145,000	Vodafone Group (GB)	16/01/2025
787878	2023 - Aberdeenshire - Care at Home Services for Children and Young People	Services	£ 876,000	Flexible Childcare Services Scotland (GB) / Support and Social Care Network Ltd (GB) / Newcross Healthcare Solutions Ltd (GB) / Crossroads Caring Scotland (GB) / Enable Scotland (GB) / Autism and Neurodiversity North Scotland (GB)	15/01/2025
787768	2024-Aberdeenshire-Early and Effective Intervention Youth Justice Service	Services	£ 345,000	Barnardo's (GB)	14/01/2025
787611	2023 Social Care Self Directed Support and ISF Management Service	Services	£ 1,882,632	Cornerstone Community Care (GB)	13/01/2025
787477	Award of Cash In Transit	Services	£ 231,722	G4S Cash Solutions (UK) Ltd (GB)	10/01/2025
787457	Award of Cash In Transit	Services	£ 57,931	G4S Cash Solutions (UK) Ltd (GB)	09/01/2025
786815	Award of Deveron Community & Sports Centre (Banff) - Fitness Equipment & Design	Supply	£ 88,124	Pulse Fitness Ltd. (GB) / Origin Fitness Limited (GB)	06/01/2025
786810	Award of Desside Leisure Centre (Aboyne) - Fitness Equip & Design - ESPO 345_24 Lot 1	Supply	£ 110,986	Pulse Fitness Ltd. (GB) / Origin Fitness Limited (GB)	06/01/2025

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
786412	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 79,679	A&I Coaches Ltd (GB)	19/12/2024
785974	New Affordable Housing Project At Strabathie Village, Blackdog	Works	£ 9,000,000	Kirkwood Homes Ltd (GB)	16/12/2024
785958	Provision of heavy-duty/reclaimer screen to Balmedie Quarry	Supply	£ 82,500	Blue Machinery (Scotland) Ltd (GB)	16/12/2024
785949	Provision of heavy-duty/reclaimer screen to Balmedie Quarry	Supply	£ 82,500	Blue Machinery (Scotland) Ltd (GB)	16/12/2024
785851	18783 - FRASERBURGH - KIRTON PHASE 1 - NEW BUILD HOUSING	Works	£ 8,586,036	Chap Group (Aberdeen) Ltd (GB)	16/12/2024
785467	Maintenance & Repair of Educational Equipment in Schools	Services	£ 117,972	Scotmech Engineering Limited (GB)	11/12/2024
785492	Hard FM - Planned Preventative and Reactive Maintenance	Services	£ 61,879,470	FES (GB)	11/12/2024
785477	Phase 2 - New Affordable Housing Project At Strabathie Village, Blackdog	Works	£ 4,281,714	Kirkwood Homes Ltd (GB)	11/12/2024
784548	Community Buildings Energy Retrofit Designs 24.25	Services	£ 66,898	Collective Architecture (GB) / Collective Architecture (GB) / Collective Architecture (GB) / Collective Architecture (GB) / Collective Architecture (GB) / Collective Architecture (GB)	04/12/2024
784557	Fire Engineering Consultancy Services	Services	£ 50,000	AECOM Ltd (GB)	29/11/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
783847	Winter maintenance and snow clearing	Services	£ 185,000	GJ Services (GB)	20/11/2024
783636	Award of Stonehaven Leisure Centre - Fitness Equipment & Design - ESPO Framework 345_20 Lot 1	Supply	£ 97,367	Indigo Fitness (GB) / Pulse Fitness Ltd. (GB)	19/11/2024
783601	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 107,965	A&I Coaches Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Kininmonth Cabs Ltd (GB) / W. & G. Coaches (GB)	18/11/2024
783409	Supply and Delivery of 240L 2-Wheeled bins to Aberdeenshire Council	Supply	£ 62,496	IPL Plastics (UK) LTD (GB)	15/11/2024
783050	Award of Aberdeenshire Council Coastal Change Adaptation Plan	Services	£ 74,010	Jeremy Benn Associates Limited (GB)	12/11/2024
782746	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 1,278,044	ABERDEENSHIRE TAXIS LTD (GB) / RS Coaches (GB) / Bluebird Buses Ltd (GB) / A&I Coaches Ltd (GB) / Smith and Sons Coaches (GB) / Aj&m Milne taxis (GB) / Classy Taxis Ltd (GB) / Central Taxis (North East) Limited (GB)	07/11/2024
780363	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 314,819	A&I Coaches Ltd (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Aj&m Milne taxis (GB) / Central Taxis (North East) Limited (GB) / Kininmonth Cabs Ltd (GB) / Portsoy Taxis Limited (GB) / RS Coaches (GB) / Watermill Coaches Ltd (GB)	11/10/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
778978	Foundation Apprenticeship Delivery 2024/25	Services	£ 810,000	Quest (Scotland) Ltd (GB) / Tullos Training Ltd (GB) / Hospitality Training (GB) / Eastlin Ltd (GB) / Dundee and Angus College (GB) / Hospitality Training (GB) / SHMU (GB)	26/09/2024
777397	Award of Seaweed Cultivation - Trial Deployment	Services	£ 53,544	SAMS Applied Marine Science Enterprise Limited (GB)	06/09/2024
776766	2024 Netheraden Support at Home Service - Call off	Services	£ 1,700,000	Community Integrated Care (GB)	04/09/2024
775795	Award of Fraserburgh Leisure Centre - Fitness Equipment & Design - ESPO Framework 345_24 Lot 1	Supply	£ 120,557	Indigo Fitness (GB) / Pulse Fitness Ltd. (GB)	21/08/2024
775437	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 36,101,653	A&I Coaches Ltd (GB) / ABC Travel (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Aboyne Taxis (GB) / AJS Contract Cars Ltd (GB) / allan and black (GB) / Central Taxis (abdn) Ltd (GB) / DMS Taxis (GB) / E & M LEES LTD (GB) / Falcon Coach Hire Ltd (GB) / J & M Burns (GB) / J.D.Peace & Co (ABDN) Ltd (GB) / newmacharcoaches (GB) / Premier Coaches (Kintore) Limited (GB) / R G S MOTOR SERVICES (GB) / Riverside Garage (GB) / RS Coaches (GB) / Safedrive Taxis Ltd (GB) / Shorts Travel Ltd (GB) / Smith and Sons Coaches (GB) / Watermill	16/08/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
				Coaches Ltd (GB) / Whytes Coaches Ltd (GB)	
775430	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 6,721,165	ABC Travel (GB) / ABERDEENSHIRE TAXIS LTD (GB) / Aboyne Taxis (GB) / Bains Coaches (GB) / Bluebird Buses Ltd (GB) / DEVERON COACHES LIMITED (GB) / Falcon Coach Hire Ltd (GB) / Kininmonth Cabs Ltd (GB) / Portsoy Taxis Limited (GB) / RS Coaches (GB) / SHEARER OF HUNTLY LTD (GB) / Simpson's Coaches (GB) / Wisharts (Friockheim) Ltd (GB)	16/08/2024
775420	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 1,268,697	Premier Coaches (Kintore) Limited (GB) / A&I Coaches Ltd (GB) / Smith and Sons Coaches (GB)	16/08/2024
774312	Award of Kemnay and Kintore Flood Protection Studies	Services	£ 150,000	RSK Environment Ltd. (GB)	05/08/2024
774224	Provision of Stairlifts and Associated Services 2024	Services	£ 1,215,022	Atlas Lifts and Services Ltd (GB)	02/08/2024
773768	Award of Digital Transformation Phases 1 and 2	Services	£ 452,800	Socitm Advisory Ltd (GB)	29/07/2024
769602	Aberdeenshire Road Traffic Collision/Trauma Clean-Up Service 2024-25	Services	£ 50,000	Regency Ayrshire Limited TA / Regency FM (GB)	17/06/2024
769408	Award of Mini Competition for Waste Compositional Analsysis	Services	£ 57,367	Resource Futures (GB)	13/06/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
768867	Award of Treasury Management Services & Leasing	Services	£ 72,700	Link Treasury Services (GB)	07/06/2024
768579	Provision of Bin Straps	Supply	£ 74,603	OasisBinLoc Ltd (GB)	05/06/2024
767097	Third Party Payments	Services	£ 184,500	allpay Limited (GB)	20/05/2024
767039	Early Payment Service	Services	£ 183,000	Oxygen Finance Ltd (GB)	20/05/2024
763829	2023 Aberdeenshire Children's Services Wrap Around Care	Services	£ 3,417,115	Flexible Childcare Services Scotland (GB) / Flexible Childcare Services Scotland (GB) / Flexible Childcare Services Scotland (GB)	03/05/2024
764723	Expert Help for Business	Services	£ 500,000	Delfinity Ltd (GB) / CJM Project Financial Management Ltd (GB) / Delfinity Ltd (GB) / Lesley Davidson Marketing Limited (GB) / MES HR Consulting Ltd (GB) / STEP (GB) / Lesley Davidson Marketing Limited (GB) / Korero PR Ltd (GB) / Tuminds Ltd (GB) / Electrify Marketing & Communications (GB) / STEP (GB) / Korero PR Ltd (GB) / STEP (GB) / Managed IT Experts Ltd. (GB) / Tinto Procurement (GB) / Thornton and Lowe (GB) / Climate Essentials (GB) / Lesley Davidson Marketing Limited (GB) / Calash (GB) / Kirstin Ejsmont Business Law Limited (GB)	24/04/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
764030	Award of Aberdeenshire Council - Routine Inspection and maintenance of synthetic pitches - Mini C...	Services	£ 57,760	Sportex Group (GB)	17/04/2024
763812	Supply and Installation of Bus Stop Infrastructure	Supply	£ 781,000	Commutaports Limited (GB)	15/04/2024
763648	Supply of Biomass Chips and Pellets Contract	Supply	£ 2,527,860	Puffin Pellets Ltd (GB)	12/04/2024
763685	Award of YPO Biomass DPS Call-Off (Lot 2 - Pellets)	Supply	£ 1,045,913	Puffin Pellets Ltd (GB)	12/04/2024
763676	Award of YPO Biomass DPS Call-Off (Lot 1 - Chips)	Supply	£ 140,885	Puffin Pellets Ltd (GB)	12/04/2024
763644	Digital Support for Business	Services	£ 250,700	STEP (GB)	12/04/2024
763671	Award of Aberdeenshire Council Harbour Development Plans	Services	£ 54,500	Mackay Consultants Limited (GB)	12/04/2024
763471	Award of Supply, Delivery, Installation and Maintenance of Council Chambers AV & Discussion Syst...	Services	£ 191,570	AV One Solutions Ltd (GB)	10/04/2024
763017	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 160,505	ABERDEENSHIRE TAXIS LTD (GB) / AJS Contract Cars Ltd (GB) / Central Taxis (North East) Limited (GB) / K6 Kabs (GB) / Kininmonth Cabs Ltd (GB) / Premier Coaches (Kintore) Limited (GB)	05/04/2024

PCS Document ID / Contract ID	Description	Contract Type	Total Value	Supplier Name	Award Date
762922	Dynamic Purchasing System For Passenger Transport Services 2023	Services	£ 77,550	Watermill Coaches Ltd (GB)	04/04/2024

Appendix 2 – Future Regulated Procurements 1 April 2025 to 31 March 2027

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Translation Services	Open Tender	May-2026	£1,100,000	
Provision of Foundation Apprenticeships	Dynamic Purchasing System	Jun-2026	£7,500,000	
Early Years Training	Framework Agreement	May-2025	£2,300,000	
Ad hoc trip transport (extra curricular) outside of school ASC	New Procurement	Jul-2026	£800,000	
School Meals Conveyancing	New Procurement	May-2025	£264,000	
Collection & Storage	New Procurement	May-2025	TBC	
Mental Wellbeing Platform/Digital Support Tool	New Procurement	Oct-2027	£264,000	
Electoral Services Framework	Renewal	Apr-2027	£340,000	
Destruction of Confidential Waste	Renewal	Aug-2025	£75,000	
Hawking Pest Control	Renewal	Aug-2025	£55,000	
Merchant Services – Card Payments	Renewal	Sep-2026	£460,000	
Organic Waste - Food Waste	Renewal	Sep-2025	£2,167,532	
Organic Waste - Garden Waste	Renewal	Sep-2025	£1,652,144	
PayPoint Network Limited	Renewal	Mar-2026	£60,000	
Recycling of Glass	Renewal	Jul-2025	£840,000	
Recycling of Soil & Turf	Renewal	Apr-2025	£90,000	
Removal & Disposal of Interceptor Waste	Renewal	Nov-2025	£270,000	
Removal & Disposal of Landfill Leachate	Renewal	Nov-2025	£140,000	
Scrap and Lead acid batteries	Renewal	Jun-2026	£1,254,240	
Servicing of Rollpacks & Compactor Skips	Renewal	Nov-2025	TBC	
Treatment & Disposal of Street Sweepings	Renewal	Aug-2026	£771,000	
Treatment of Plasterboard for Recycling	Renewal	Mar-2026	£365,000	
Wood Waste	Renewal	Jul-2025	£450,000	
Skips of Various Sizes	Renewal	Jul-2025	£409,000	
Ellon Bird Netting	Renewal	Aug-2025	£55,000	
Glenshee	New Procurement	Apr-2025	£700,000	
Inspection, Servicing and Maintenance of Technical Machinery and Equipment	Renewal	May-2027	£226,000	

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Winter Maintenance & Snow Clearing	Renewal	Jul-2026	£185,000	
Systemslink Licence	Renewal	Jul-2027	£115,081	
National Care Home Contract	Renewal	N/A	£35,494,673	
Ellon Respite Contract	Renewal and Re-tender	N/A	£977,137	
Allandale Care Home	Renewal	N/A	£7,874,962	
Various Out of Area Contracts for Care Homes for Adults with a Learning Disability or Mental Health issue	Renewal	N/A	£11,036,890	
The Bungalow	Renewal	N/A	£3,118,412	
Park Lodge	Renewal	N/A	£5,233,874	
Various Out of Area Individual Placements for Care Homes for Adults with Learning Disabilities	Renewal	N/A	£5,359,651	
Scotland Excel Fostering and Continuing Care Framework – 18-month Extension	B	N/A	£4,475,600	
Scotland Excel Secure Framework	B	Early 2026	£7,700,000	
Scotland Excel Fostering and Continuing Care Framework	B	Autumn 2026	£17,708,825	
Adult and Young Person's Outreach Housing Support Services	C	March/April 2026	£4,231,850	
Support at Home Framework	Multi supplier Framework	01/04/2026	£198,314,497	
Training and Skills Framework	Services	01/06/2026	£7,000,000	
The Richmond Fellowship - Alford	Multi supplier Framework	Summer 2026	£500,000	
Penumbra – Distressed Brief Intervention (DBI)	Services	N/A	£199,184	
Out of area supported living service – NAS Coleridge Gardens	Services	N/A	£688,063	
Mearns & Coastal Healthy Living Network	Services	N/A	£25,412	
Out of area placement (Camphill Village Trust)	Services	N/A	£421,237	
Aberdeenshire Voluntary Action	Services	N/A	£264,751	
Out of area placement (Enable)	Services	N/A	£739,886	
Alzheimer Scotland	Tender Stand-alone	22/06/2022	£413,411	
Out of area placement (Orbis)	Services	N/A	£2,455,000	

Advocacy Northeast	Tender – Stand-alone	15/06/2022	£1,902,794	
Dawson Court	Services	N/A	£240,240	
Todhill	Services	N/A	£310,000	