Appendix 1

Angus Council Annual Procurement Report 2024-25

Delivering Value, Sustainability, and Innovation through Strategic Procurement & Commissioning

Angus Council

Comhairle Aonghais

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1. Introduction & Purpose

1.1 Angus Council serves a geographically diverse area of Scotland – its varied environment ranges between a mix of towns, stunning landscapes, rugged coastlines and scenic glens. This diverse spread of localities results in a broad range of service requirements, which continue to provide challenges for a mid-sized local authority serving an estimated population of approximately 115,000. At present Angus enjoys higher than average levels of employment, although declining growth is projected and a rise in economic inactivity across the population is an identified trend. These factors present both challenges and opportunities for procurement activity, reinforcing the importance of strategic procurement in supporting local economic resilience, supplier engagement, and inclusive growth across the Angus area.

1.2 Like other Scottish local authorities, Angus is responsible for providing essential public services, including education, social care, housing, transport, and waste management. It is acknowledged that the current operating environment presents significant challenges, and the Council remains committed to ensuring that all procurement activity delivers Best Value for both the Council and the people of Angus. This extends beyond upfront financial considerations, and encompasses achieving the optimum balance of cost, quality, and sustainability in all procurement decisions.

1.3 As a public sector contacting authority, Angus Council is required to produce an Annual Procurement Report detailing its regulated procurement activity. This Annual Procurement Report 2024-25 summarises the Council's procurement undertaken during the 2024/2025 financial year, with a focus on regulated procurements – those being procurements for public supplies or services with an estimated value of over £50,000 (exc. VAT), or public works contracts with an estimated value in excess of £2 million (exc. VAT). This report has been prepared to meet the requirements of the Procurement Reform (Scotland) Act 2014 whereby all councils who are required to prepare a procurement strategy must also prepare an annual report on the regulated procurements completed during that year.

1.4 The intention under the Act is to:

- Aid visibility of procurement activities.
- Provide a mechanism for conveying how the Council is meeting legislative procurement requirements.
- Outline how the Council's procurement activity is contributing to the delivery of its broader aims and objectives; and
- Report on performance across all matters contained in the Council's Procurement Strategy.

1.5 Its publication is also consistent with the aims of the Scottish Government's Public Procurement Strategy for Scotland. By supporting a more open and connected approach, ensures procurement in Scotland is transparent at local, national and international levels. Proactive publication of procurement information in a coherent, consistent and accessible form supports improved understanding and engagement for communities, the third sector and citizens.

1.6 In contrast to the forward-facing Procurement Strategy document, the content of this Annual Procurement Report is driven by statutory reporting requirements and is therefore a retrospective assessment of the Council's procurement performance and achievements. Future-focussed priorities and planned activities are set out within the Procurement Strategy and are also addressed via regular updates to the Council's Corporate Leadership Team and through formal reporting to the Council's committee process.

1.7 This report has been produced in accordance with the guidance issued by the Scottish Government and should be read in conjunction with the Council's Procurement Strategy which was contained within the 2023-24 Annual Procurement Report.

2. Context

2.1 Procurement Strategy

2.1.1 The strategy identified within the 2023-24 Annual Procurement Report has been expanded and refreshed to ensure alignment with the Scottish Government's Public Procurement Strategy for Scotland, as well as the Council's own corporate priorities.

2.1.2 It continues to reflect current policies and legislation whilst challenging Angus beyond mere compliance. The aspirations set out in the Strategy are ambitious yet reflective of the continuous improvement journey that Angus Council and the procurement & commissioning function are undertaking.

2.1.3 This Annual Procurement Report presents the Council's performance and progress against key objectives as well as the mandatory reporting requirements set out in the Procurement Reform (Scotland) Act 2014.

2.2 Procurement in Angus Council

2.2.1 Whilst procurement as a discipline is inherently interwoven with all functions of the Council, the current model of devolved procurement introduces additional challenges and considerations. These are reflected within the key workstreams of the Procurement Strategy, recognising that responsibility for achieving procurement objectives does not rest solely with the Procurement & Commissioning Team. Instead, there is a need to educate and enable other Council teams so that they can also deliver effectively. The mission for Angus Council's Procurement function is therefore as follows: 'Maximising the return on third party expenditure for Angus through Education, Enablement & Efficiencies.'

2.2.2 The Procurement & Commissioning Service within Angus Council currently sits within the Legal and Democratic Directorate and comprises three distinct, albeit integrated teams:

- Corporate Procurement
- Social Care Commissioning
- Strategic Commissioning

2.2.3 Although the specific procurement remit varies across Council Services, the overarching strategic focus for procurement remains the realisation of financial and non-financial benefits for Angus through responsible management of opportunities that our third-party expenditure brings. To facilitate this, Procurement works not only with procuring services themselves but also in close collaboration with other Council support functions – Finance, Audit, Fraud, Legal etc, to ensure a fully joined up approach is taken to service improvement.

2.2.4 The Corporate Procurement team has adopted a "category management" approach. This provides greater clarity across procuring services, strengthens relationships between Services and the procurement team, and enables the team to develop sector-specific knowledge and expertise to maximise the value delivered within each individual category. Resource is still limited, and categories are currently split across the following three portfolios: -

Category 1: Construction, Infrastructure & Transport
Category 2: IT & Corporate Services
Category 3: Education, Environment & Facilities Management

3. Format & Content

3.1 The data used in this report is sourced from Public Contracts Scotland, Scotland Excel, the Scottish Procurement Information Hub (SPIKES Observatory) and the Council's own records.

3.2 The spend and contracting figures presented throughout this report include spend and contracting undertaken by, or on behalf of, the Angus Health and Social Care Partnership (AHSCP). The AHSCP is responsible, via the Integrated Joint Board, for the planning and delivery of integrated health and social care services. However, HSCPs do not possess separate legal powers to enter into contracts. As a result, they rely on their parent local authorities to undertake procurement on their behalf.

3.3 The position is different arms-length contracting organisations such as Tayside Contracts and ANGUSalive who are responsible for, and report on, their own procurement activity and contracting arrangements. However, where it is financially beneficial, Angus Council may undertake procurement activity, and enter into contracts, in alignment with ANGUSalive's operational requirements. Where this is the case, normal procurement governance and procedures continue to apply.

3.4 The following sections provide the quantitative detail required as part of the statutory reporting, and where appropriate, additional qualitative commentary to supplement the content.

3.5 While statutory reporting requires information on regulated procurement activity, it can be difficult to separate regulated from non-regulated activity, therefore some figures and content refer to all formal procurement activity. Presenting the information in this way provides a more comprehensive and accurate reflection of the Council's overall procurement function and performance.

4. Regulated Procurement

4.1 Governance of procurement activity is dependent upon many factors, with the aggregate financial value being a key determinant. Procurement activity is considered 'Regulated' for goods and services with a value of over £50,000 and for works, with a value over £2 million. Scottish Ministers have published Statutory Guidance under the Procurement Reform (Scotland) Act 2014 (the Act) which specifically covers the following:

- Procurement strategies and annual procurement reports
- Sustainable procurement duty
- Community benefit requirements in procurement
- Selection of tenderers and award of contracts
- Procurement for health and social care services

4.2 This Guidance is utilised when developing policy and processes for all related procurement activity. Angus Council's Procurement Standing Orders, and the Financial Regulations, ensure that all procuring officers follow the "Regulated" procurement procedures.

5. Summary of Regulated Procurements

5.1 Statutory Requirement - A summary of the regulated procurements that have been completed during the year covered by the report.

5.2 Introduction

5.2.1 Angus Council's third-party expenditure (procurement spend) in 2024-25 was £256m. (including Angus Health and Social Care Partnership). Appendix A provides an extract from Angus Council's current contract register report as contained within the PCS portal (www.PublicContractsScotland.gov.uk).

Total number of regulated procurements undertaken within the reporting period	26
Total value of regulated procurements undertaken within the reporting period	£23,802,370

Table 1 – Statutory Reporting Procurement Activity

5.2.2 All regulated activity during 2024-25 was in relation to the procurement of Goods and Services. Whilst the Council also undertook procurement exercises in accordance with internal governance procedures for Works contracts during 2024-25 none of these exceeded the regulated threshold of £2 million.

5.2.3 Analysis of all awarded procurements during 2024-25 shows that by both number and value, procurements of Services accounts for almost half of awarded procurement activity, with Goods accounting for around a third, then Works representing around a fifth.

Category	Total Value	%
Supply Contract	£11,279,374	34%
Services Contract	£15,077,366	45%
Works Contract	£7,012,751	21%
Grand Total	£33,369,491	

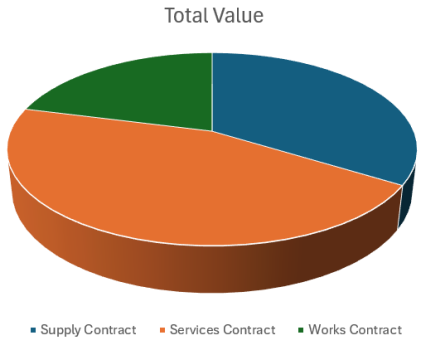

Table 2 / Fig. 1 - Category activity split by spend

Category	No. of Procurements	%
Supply Contract	31	30%
Services Contract	48	47%
Works Contract	23	23%
Grand Total	102	

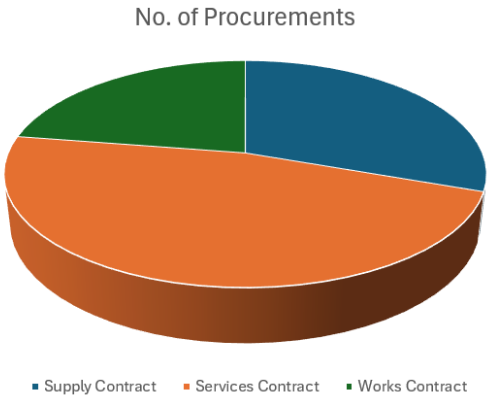

Table 3 / Fig 2. - Category activity split by volume

5.2.4 For the purposes of this section, a regulated procurement is completed when the award notice is published or otherwise comes to an end.

6. Local Businesses & SMEs

6.1 Introduction

6.1.1 One of the Procurement & Commissioning Team's performance indicators relating to the overall performance of the Council, recognises a commitment to supporting Small to Medium Enterprises (SMEs), and particularly those based locally in Tayside. Activity in this area is therefore specifically reported on in addition to the minimum required content.

6.1.2 Whilst seemingly simple to monitor, the collation of data on local procurement can be subject to different interpretations and can therefore be misleading in a number of ways. For example, the definition of 'local' can vary: a business with a registered head office in Angus (by post code), or also those registered anywhere else, but employing local people via a depot or operational site within the Angus area. Similarly, the geographic boundary of Angus may be too prescriptive/restrictive when considering the broader aims, raising the question of whether businesses across the wider Tayside region should be included. Similarly, businesses who are trading as SMEs are not always categorised as such in data sources, making accurate capture of SME activity challenging. However, the quality and completeness of this data is continuing to improve year on year.

6.1.3 For the purposes of this report, 'local' has been defined as businesses with a registered head office with an Angus postcode.

6.2 Local Contracts Awarded

6.2.2 Figure 3 below provides analysis of contracts awarded via the PCS portal. This portal is used for both regulated and unregulated procurement activity. The figures illustrate that although just 38% of contracts awarded were to businesses that are registered as trading from Angus, these contracts accounted for 55% of the total contract value for the same data set.

Locality	Total Spend	%
Angus	£18,434,772	55%
Dundee	£1,029,315	3%
Multinational	£113,763	<1%
Other Scotland	£10,967,633	33%
Perth & Kinross	£1,033,088	3%
UK	£1,796,292	5%

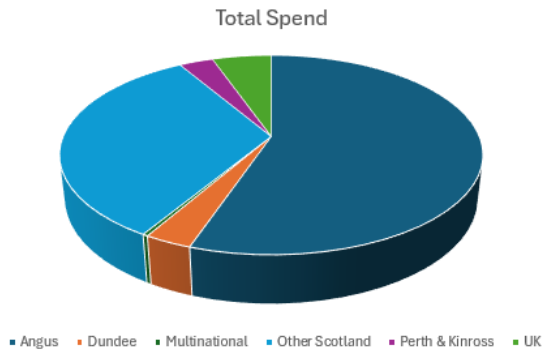

Table 4 /Fig. 3 - Analysis of Locality information for PCS contract award notices based on contract value

Locality	No. of Awards	%
Angus	39	38%
Dundee	16	15%
Multinational	3	3%
Other Scotland	37	35%
Perth & Kinross	4	4%
UK	5	5%

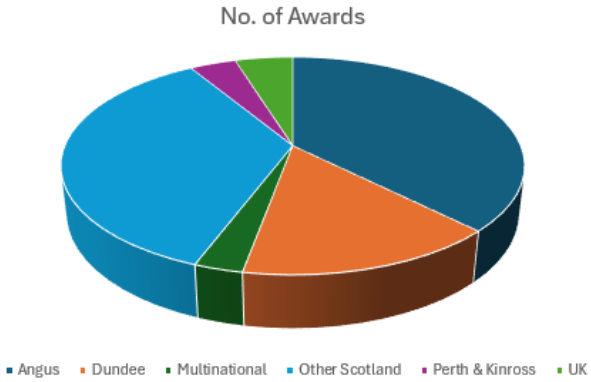

Table 5 / Fig. 4 - Volume of contract activity based on suppliers' locality

6.3 SMEs (Small to Medium Enterprises)

6.3.1 Figure 5 below illustrates the value of contract awards in terms of the size of the organisation. During 2024–25, 73% of total contract value was awarded to organisations classed as Micro (1-9 employees), Small (10-49 employees) and Medium (50-149 employees) Enterprises.

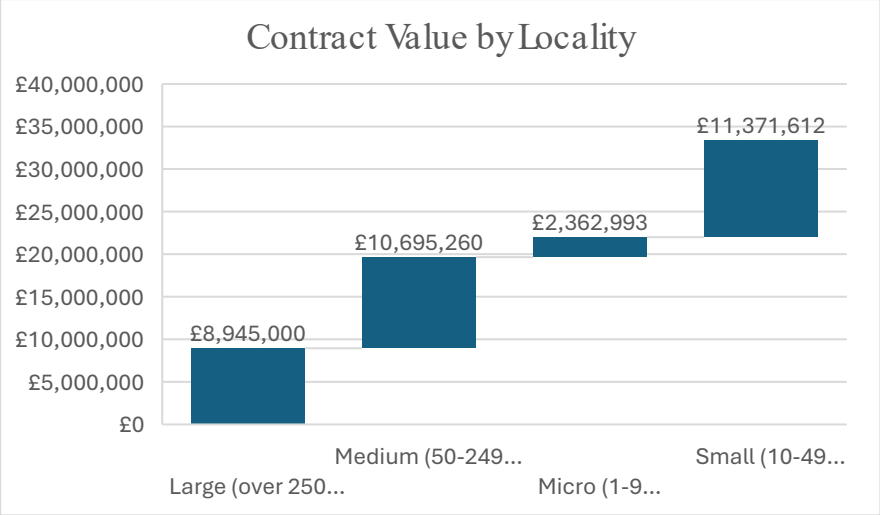

Fig. 5 – Value of 2024-25 contract awards by Supplier Size

Size	Value of Awards	%
Large (over 250 employees)	£8,945,000	27%
Medium (50-249 employees)	£10,695,260	32%
Small (10-49 employees)	£11,371,612	34%
Micro (1-9 employees)	£2,362,993	6%

Table 6 – Analysis of SME status re value of awards

6.3.2 Figure 6 below illustrates the size of organisations awarded a regulated contract in the reporting period. 84% of suppliers awarded a contract were classed as Micro or Small / Medium Enterprises.

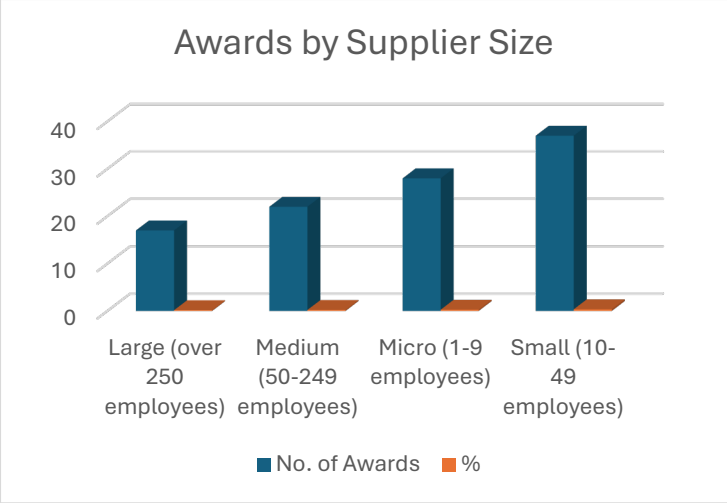

Fig. 6 – Number of Contract Awards during 2024-25 by Supplier Size

Size	No. of Awards	%
Large (over 250 employees)	17	16%
Medium (50-249 employees)	22	21%
Small (10-49 employees)	37	36%
Micro (1-9 employees)	28	27%

Table 7 – Number of 2024-25 Contract Awards by SME status

Regulated Contracts Awarded during 2024-25	**Number**	**%**
Number of unique* suppliers across 104 regulated contracts	80	77%
Number of (unique) suppliers awarded contracts during reporting period that are SMEs	61	76%
Number of (unique) suppliers awarded contracts during reporting period that are Third Sector Bodies	7	9%

Table 8 - Statutory Reporting regards SME activity

*Unique suppliers is the term used to describe individual suppliers – for example, 80 unique suppliers awarded to 104 regulated contracts demonstrated that there are a number of suppliers to Angus Council who have been successful in being awarded more than one contact.

	2024/25 £m	**%**
Total Angus Council spend	£256,167,263	-
Total spend with local suppliers	£173,991,219	68%
Total spend where SME status is known*	£242,774,372	95%
Total spend with SMEs (where SME status is known)	£101,263,963	40%
Total spend with local SMEs (where SME status is known)	£64,308,446	25%

Table 9 – Statutory Reporting re **Angus Council Spend – Local & SME Status**

*This simply means suppliers which we can identify what categorisation they conform with - Large, Medium, Small or Micro sized.

6.3.3 It should also be noted that local businesses may benefit from non-local procurement spend, either through depots/employment within the Angus local authority area, or through their onward supply chain. The scale of this is not currently feasible to accurately quantify.

6.4 Spend Distribution by Locality

6.4.1 Whilst the Community Wealth Building agenda seeks to maximise procurement spend within an authority's local area, Angus Council is already recognised as a high performer in this regard and strives for continuous improvement. It is acknowledged, however, that many organisations within the Scottish market require multi-regional customer bases to remain sustainable. Consequently, it is not feasible for all procurement spend to be retained within an individual local authority area. The undernoted table provides a breakdown of spend by location and illustrates that over 80% of Angus Council's procurement spend is with Scottish based organisations.

Area	Total Spend 2024-25	%	No. of Suppliers
Scotland - Aberdeen &North-East	£5,454,468	2.1%	60
Scotland - Highlands &Islands	£832,093	0.3%	9
Scotland - Tayside, Central &Fife	£180,358,344	70.4%	767
Scotland - Forth Valley	£5,372,650	2.1%	41
Scotland - Glasgow &Strathclyde	£4,912,333	1.9%	82
Scotland - Edinburgh &Lothians	£9,304,366	3.6%	92
Scotland - South	£125,884	0.0%	11
Outwith Scotland	£49,807,124	19.4%	558

Table 10 – 2024-25 Spend Distribution by location

6.5 Scotland Excel (SXL) – Local Supplier Reporting

6.5.1 Scotland Excel manage a portfolio of national frameworks for the local authority sector. Over the reporting period, 10 Angus-based suppliers were awarded onto 9 Scotland Excel frameworks, representing 0.9% of SXL's supply base. As well as being available to Angus Council as a compliant supplier, being awarded onto SXL frameworks provides these suppliers with opportunities to access and enter new markets outwith Angus B. Collective spend with Angus-based suppliers through these frameworks was £8.9m. £541k of this spend was expenditure by Angus Council, representing approximately 3% of the Council's total expenditure via SXL frameworks.

No. of SXL frameworks available during 2024-25	64
No. of these featuring suppliers based in Angus	9
No. of Angus based suppliers awarded onto a SXL framework	10 (91% being SMEs)
Total spend with these suppliers directly via these frameworks	£8,900,000
Total spend with these suppliers, via these frameworks, by Angus Council.	£541,000

Table 11 – breakdown of SXL framework expenditure to local suppliers

6.5.2 Figure 7 below shows the spread of supplier locality make up of Angus Council's expenditure via SXL frameworks during 2024-25.

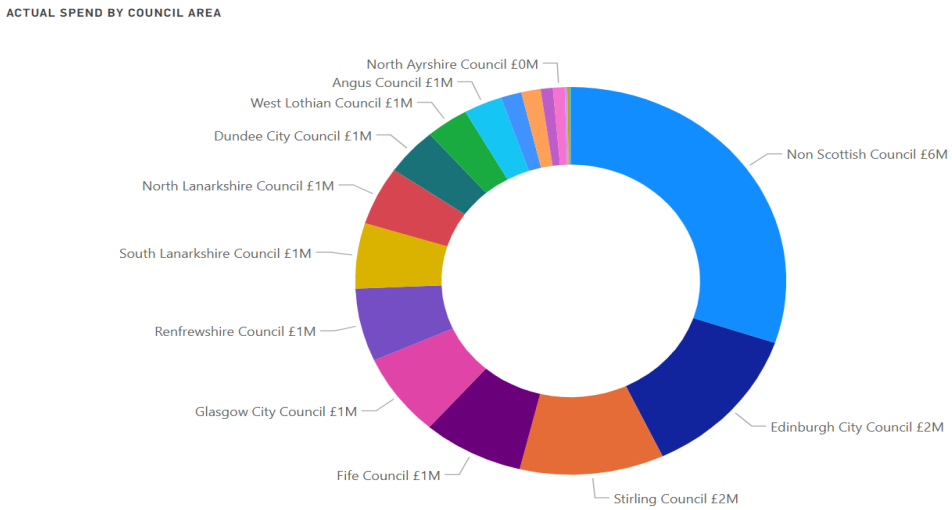

Fig. 7 – SXL spend by local authority area

6.6 Supplier Development Programme

6.6.1 Angus Council, in conjunction with colleagues in Economic Development have active participation with the Supplier Development Programme (SDP).

6.6.2 The Supplier Development Programme works together with local authorities and other public bodies to provide support to businesses in all aspects of public procurement tendering. By assisting businesses to become tender-ready for public procurement, the programme enhances all-round efficiency, sustainability, and expands market opportunities for participating suppliers. By helping businesses become tender-ready, the programme enhances efficiency, promotes sustainable practices, and expands market opportunities for participating suppliers.

6.6.3 Angus businesses can access this service to improve their chances of success when bidding for Angus Council contracts, it also enhances their ability to compete for business out with Angus to further strengthen their overall market position and business sustainability.

6.6.4 In March 2025, as in previous years, Angus Council participated in the Tayside region “Meet the Buyer” event organised by SDP. In total, 618 suppliers had pre-registered interest on the SDP website for Meet the Buyer Tayside 2025, with 355 attendees on the day. Those attendees represented 176 unique Scottish SME businesses, of which 92 (52%) were businesses based in the Tayside area, with 47 (27%) from Dundee, 24 (14%) from Angus and 21 (12%) from Perth and Kinross.



Fig. 8 – Stats regarding SDP Meet the Buyer Tayside event

6.7 Local Engagement Initiatives

6.7.1 In addition to SDP organised events, the Council's Procurement & Commissioning team supports the delivery of supplier and market engagement events wherever this is considered beneficial to enhancing the outcomes of a procurement exercise. One example in the reporting period is work undertaken in support of the Council's Housing Assets team and their future pipeline of projects, which are of strategic importance in the context of the Scottish Housing Emergency.

7. Regulated Procurement Compliance & Audit Activity

7.1 Statutory Requirement - Within its annual procurement report, a contracting authority should also include a brief statement detailing the methodology used to review its regulated procurements in relation to the requirements in section 15(5)(a)-(d) of the Act.

7.1.1 Within Angus Council, all procurements must satisfy internal governance requirements, including seeking committee approval for contracts exceeding delegated thresholds. These thresholds do not necessarily align with regulated procurement thresholds as set out in legislation - internal governance thresholds being are set lower to ensure that all procurement activity remains fully complaint with the wider legislative framework.; in many cases, the Council's internal thresholds are set lower to ensure that all procurement activity remains fully compliant with the wider legislative framework.

7.1.2 For the purposes of this report, non-compliant procurements are those regulated procurements which fail to comply with procurement legislation. These are procurements with an aggregate value of £50,000+ for Goods & Services, and £2,000,000+ for Works.

7.1.3 During 2024-25 Angus Council undertook two non-compliant regulated procurements. These were both reported via the Council's internal governance committee process and included a clear and compelling rationale supporting the proposals for direct awards. In each instance, committee approval was sought prior to an award being made, and no retrospective approval papers were required.

7.1.4 Whilst adopting a fully advertised competitive process is standard practice, Angus Council may, where appropriate and relevant, utilise provisions within procurement legislation that permit a direct award. This approach is almost exclusively applied in relation to the procurement of IT systems, where the complexity and potential impact of systems change, mean that the benefits of a fully compliant competitive process would be disproportionate to the significant resources – financial, staff, and time – required to manage the associated migration and implementation process.

7.1.5 Whilst procuring Services have delegated authority to undertake their own procurements, mandatory training and compliance with overarching Council governance procedures is required in all cases prior to any procurement activity being undertaken.

7.1.6 Where delegated thresholds are exceeded, internal governance must be satisfied prior to any procurement activity through committee approval of the proposed procurement strategy. Given the levels of delegation contained within Angus Council's Procurement Standing Orders and Financial Regulations, this process ensures that all procurements meeting the requirements of a regulated procurement are captured and subject to appropriate oversight.

7.1.7 Ahead of committee members having sight of these procurement requests, they are subject to a consultation period which involves scrutiny by Council Directors and the Manager of Procurement & Commissioning. This ensures that committee members have the full context around each presented case prior to being asked to make a decision on the proposed strategy.

7.2 Audit Activity

7.2.1 During the reporting period, the following Internal Audits relating to procurement were conducted:

- Serious & Organised Crime
- Tayside Contracts – Invoice & Processing & Monitoring
- ANGUSalive - Invoice & Processing & Monitoring

7.2.2 A close working relationship is maintained with both the Council's Audit and Corporate Fraud Teams, with instances of suspected fraud, corruption, or irregularity referred to the Corporate Fraud Team for investigation as and when appropriate. The Corporate Fraud Team also provides advice and guidance and shares relevant intelligence from national groups and the wider public sector to help mitigate the risk of fraud, corruption, and irregularity. During the reporting period, the Corporate Fraud team delivered training sessions for the Procurement & Commissioning team, and this programme shall continue into the next financial year to ensure that all individuals undertaking regulated procurement activity have received the required training.

7.2.3 The Procurement & Commissioning team will continue to support any internal and external audit activity, including work relating to relevant policies and/or unplanned audit and fraud investigations, as necessary.

8. Sustainable Procurement Duty

8.1 Introduction

8.1.1 Angus Council recognises its responsibility to carry out procurement activities in a manner that is not only economically responsible but also environmentally and socially sustainable.

8.1.2 In response to the Scottish Procurement Policy Note, Public procurement – taking account of climate and circular economy considerations: SPPN 3/2022, recognises that public procurement spend should actively support climate and circular economy ambitions. The policy note clarifies expectations placed on public bodies with respect to the integration of climate and circular economy considerations into procurement activity. As part of the fulfilment of the 'Public Sector Climate Change Duties,' Angus Council has a duty to provide a return for its 'Public Bodies Duties Report' (PBDR). The Procurement & Commissioning Team contributes to this reporting by providing illustrative examples of activity and outcomes, such as those presented in Section 8.2 below.

8.1.3 Through the category management approach adopted by the Corporate Procurement team, greater integration is achieved with the Council's procuring Services, providing procurement professionals with earlier oversight of procurement plans. This early involvement is pivotal in facilitating discussions around specifications and delivery models which align with the Council's wider net zero agenda. The incorporation of mandatory scoring within the qualitative elements of competitive tendering exercises not only supports changing behaviours and practices as a direct result of the Council's third-party expenditure, but also reinforces to external suppliers that alignment with Angus Council's values, including sustainability and responsible practice is a fundamental requirement for engagement.

8.2 Public Bodies Duties Report (PBDT)

8.2.1 **How have procurement policies contributed to compliance with climate change duties?**

8.2.1.1 All regulated procurement activities must give due consideration to the Sustainable Procurement Duty. This requires the procuring officer to evaluate, where proportionate and appropriate, how the procurement can enhance the social, environmental, and economic wellbeing of Angus. The procuring officer should also assess impact and alignment with the following priorities:

- Addressing the Climate Emergency via support for the Council's Net Zero actions
- Community Wealth Building

8.2.1.2 Additionally, all regulated procurement exercises should, where relevant and proportionate, incorporate the Sustainability Test. This tool, developed by the Scottish Government, helps procuring officers embed appropriate sustainability requirements into frameworks and contracts. Angus Council's current procurement templates include considerations for:

- Sustainable Procurement Duties (improving the social, environmental, and economic wellbeing of the operational area)
- Human Rights
- Ethical Procurement

8.2.1.3 Where appropriate, the inclusion of specification and/or selection/award criteria such as:

- Approach and Delivery of Community Benefits
- Fair Work First and payment of at least the Real Living Wage
- Response to the national climate emergency
- Waste reduction measures
- Climate resilience
- Methods for monitoring sustainability and reducing carbon footprint

8.2.2 **How has procurement activity contributed to compliance with climate change duties?**

8.2.2.1 Procurement in Angus is now a strategic lever to deliver environmental, economic, and social benefits aligned with climate responsibilities.

8.2.2.2 Collaboration with Sustainable Scotland Ltd

- Angus Council is supported by Sustainable Scotland Ltd (via Scottish Government) to:
    - Prioritise climate impact across procurement spend and categories
    - Conduct gap analyses and highlight best practices in recent procurement
    - Deliver training, starting with the construction teams
    - Develop case studies showcasing sustainable procurement successes and recommendations.

8.2.2.3 Application of Sustainable Procurement Tools

- Scottish Government's tools help embed sustainability early in procurement, assessing:
    - Carbon emissions
    - Circular economy opportunities
    - Whole-life cost implications

8.2.2.4 Alignment with Angus Council Transition to Net Zero Action Plan: 2022 to 2030.
Procurement activity continues to act in support of the 5 key climate action themes via the inclusion of community benefits and sustainability causes promoting:

- Procurement includes community benefit clauses promoting:
- Local green jobs and infrastructure
- Volunteer initiatives linked to sustainability
- Integrates climate goals with socio-economic growth

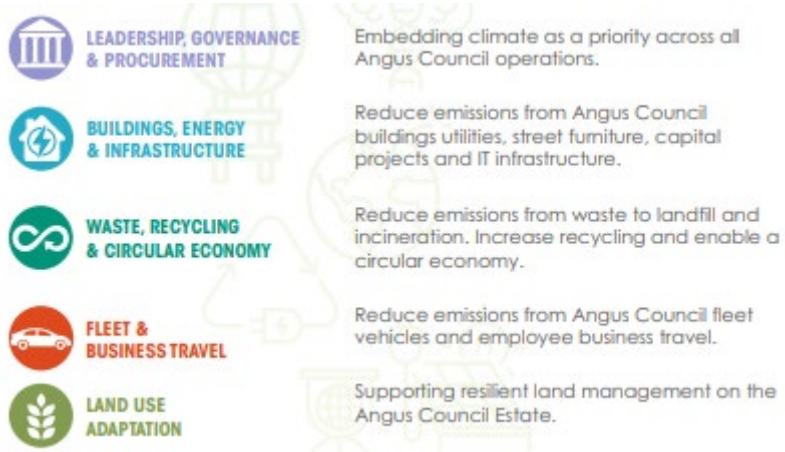

Fig. 9 – Key themes to Angus Council's Net Zero transition plan

8.3 **Support for SMEs and Local Suppliers**

8.3.1 Approaches promoted with procuring services to support increased SME and local supplier participation include:

- The use of smaller contract lots
- Supplier engagement and encouragement of sub-contracting opportunities
- The promotion of shorter supply chains to cut emissions
- Inclusion of third-sector organisations

8.4 **Category Specific Initiatives**

8.4.1 Construction

8.4.1.1 Opened in August 2025, Monifieth Learning Campus is Angus Council's first building designed to Passivhaus standards, setting a new benchmark for energy efficiency and occupant comfort.



8.4.1.2 The campus includes Monifieth High School and the Early Learning and Childcare Centre, both designed to maximise energy performance. Key features include:

- A low-carbon heat source using Air Source Heat Pumps
- A large photovoltaic (PV) array on the roof generating renewable energy

8.4.1.3 This project is part of the Scottish Government's Learning Estate Investment Plan (LEIP), with funding tied to achieving specific energy efficiency targets, reinforcing the Council's commitment to a sustainable future for Angus education facilities.

8.4.2 **Corporate & Facilities Management**

8.4.2.1 As a result of taking an open outcomes-based approach to procurement specifications, Angus Council has reduced carbon emissions relating to the re-procurement of its MFD (Multi-Functional Devices) including printing, copying and scanning equipment by 30%.

8.4.2.2 Instead of opting for a traditional, like-for-like replacement programme at the end of the previous contract term, alternative delivery models were investigated. A hybrid approach was implemented, maximising the retention of existing machines wherever possible, along with utilising a local remanufacturing plant to extend the life of existing components. This approach has enabled the Council to reduce the overall requirement for new equipment. As a result, the Council avoided water consumption and achieved a reduction of 20,264 kg CO_2e associated with both the manufacturing process and the international transportation of new equipment. This also resulted in a financial saving when compared with a traditional procurement model.

8.4.2.3 In recognition of this alternative approach to procurement and focusing on the achievement of multiple objectives with an outcomes-based approach, the Council have been shortlisted for an award in the category of Best Net Zero Procurement Initiative at the 2025 Scottish Procurement Go Awards.



9. Community Benefits

9.1 Statutory Requirement - A summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the financial year covered by the report

9.1.1 Angus Council did not undertake any procurements during 2024-25 which were in excess of the Subsidy Duty threshold. Therefore, no procurement activity contained imposed community benefits obligations for the successful supplier(s).

9.1.2 However, community benefits were still requested on a non-mandatory basis with positive gains achieved for the wider community of Angus as a result.

9.2 Angus Council recognises that public procurement contracts are a powerful means to deliver social and environmental benefits, such as creating better employment opportunities. In line with the Sustainable Procurement Duty, Community Benefits, and Community Wealth Building principles, Angus Council is committed to using procurement to achieve these goals.

9.3 For major projects (typically with a value in excess of £4 million), the procuring service in conjunction with procurement officers carefully consider the optimum application of community benefit requirements in the procurement process. If included, the obligations and expected benefits are included within a standalone community benefits project plan summarised; if not, a justification is provided.

9.4 This approach is required by the Procurement Reform (Scotland) Act 2014. Angus Council goes further by also considering community benefits for goods and services contracts when appropriate.

9.5 For all other regulated and non-regulated procurements, the inclusion of community benefits obligations is treated as best practise. Although consideration is given on a case-by-case basis as to whether incorporating community benefit requirements would support the delivery of overall Best Value, taking into account the subject matter and overall objectives of the project.

9.6 Angus Council encourages communities to identify needs that could be addressed through community benefits. During the reporting period covered by this report, a portal has been developed enabling Communities to submit a 'Community Benefit Request' via an online form which is uploaded to Angus' CONECT portal (Community Outreach for Needs, Engagement & Teamwork). This is used during procurement exercises, as well as contract and management discussions to explore opportunities for suppliers and contractors to deliver these benefits.

9.7 These actions demonstrate Angus Council's commitment to sustainable procurement and its broader social and environmental responsibilities: -

9.8 Community Benefits Delivered

Community Benefit Type	Description	Quantified Outcome
Jobs for priority groups	Apprenticeships and short-term placements (e.g. 340 hours per year)	1 apprentice / 340 hours
Apprenticeships	Reported through EW Edwardson contract	1 apprentice / 340 hours
Work placements	Supported via Skills for Work and contractor programmes	4 placements
Skills and Training	Job fairs, career days, STEM and awareness sessions (≈10 events)	≈10 sessions / 2 fairs
Social Value (Donations & Community Support)	£20k donation to The Beacon, wellbeing support, welfare packages (~40h workshops)	4 initiatives
SME and Third Sector Spend	Local SME engagement (EW Edwardson, Hillcrest Futures)	–
Environmental & Ethical Benefits	Rural Verge commitments and local environment projects	1 project

Table 12 – Summary of Community Benefits harnessed via non imposed procurement activity

9.9 Although procurement activity undertaken during 2024-25 did not require mandatory community benefits obligations, there were still community benefits delivered during the period.

9.10 Case Studies

9.10.1 **Case Study 1 – The Beacon: Community Wellbeing Hub**

Council Plan Priorities: Caring for People, Place, Economy

9.10.1.1 The Beacon in Angus represents a strong example of supplier-delivered community benefits. The Beacon is a new Community Wellbeing Centre located in Kirk Square, Arbroath that provides support for adults experiencing emotional distress and related wellbeing challenges. It is available to anyone aged 16 and over who lives in Angus, operating from 12 noon to 12 midnight, seven days a week, every day of the year. The centre offers compassionate, person-centred support both in person and through other channels such as phone, text, email and social media, and is intended as a safe, welcoming space for people in need of mental health and wellbeing support. The Beacon was commissioned by Angus Health and Social Care Partnership and is managed by the charity Hillcrest Futures, reflecting collaborative local support provision to improve access to essential wellbeing services. The project focused on improving social wellbeing, digital inclusion, and access to support services, while providing employment and training opportunities. Through Hillcrest Homes, a total of £19,486.73 was invested in IT infrastructure and wellbeing initiatives. This included installation of high-speed Wi-Fi, provision of new IT equipment, and the creation of 8 local jobs for residents. The project also delivered wellbeing packs and hosted monthly community events such as Wellbean Cafés and family fun days directly benefiting the local community.

9.10.1.2 Challenge: Deliver a community hub that improves wellbeing, digital inclusion, and access to support while maximising supplier investment.

9.10.1.3 Approach: Hillcrest leveraged its Social Wellbeing and Financial Wellbeing teams to deliver holistic support. Partnering with local organisations, they have provided short-term support for vulnerable residents, distributed welfare packs, and ran digital inclusion programmes. Training has also been delivered for Police Scotland, NHS, and Perth Prison staff.

9.10.1.4 Outcomes: Improved IT and digital access, increased local employment (8 new jobs), and engagement with hundreds of residents through inclusive community events. The initiative reduced social isolation and enhanced wellbeing across the region.

9.10.1.5 SROI*: £19,486.73 × 4.5 = £87,690.29 social value generated.

*SROI = Social Return on Investment

9.10.2 **Case Study 2 – EW Edwardson: Urgent Repairs & Apprenticeships**

Council Plan Priorities: Caring for People, Economy

9.10.2.1 EW Edwardson delivered measurable community benefits through apprenticeship and skills programmes tied to public repair contracts. The supplier worked closely with Angus Council's Skills for Work team to provide practical experience for secondary school pupils across Forfar, Montrose, Brechin, and Arbroath Academies.

9.10.2.2 Challenge: Support pupils to gain practical trade experience and progress to employment through apprenticeship pathways.

9.10.2.3 Approach: EW Edwardson created four work placements for students pursuing electrical engineering, offering mentoring and on-site experience. The company also committed to ongoing collaboration with Angus Council to support future cohorts.

9.10.2.4 Outcomes: Four pupils completed work placements, one secured an apprenticeship and full-time employment. The initiative strengthened SME engagement, enhanced local employability, and aligned with the Council's Community Wealth-Building objectives.

9.10.2.5 SROI: £5,000 × 4.5 = £22,500 social value generated.

9.10.3 **Case Study 3 – Monifieth High School Rebuild: Apprenticeships and Local Employment**

Council Plan Priorities: Caring for People, Place, Economy

9.10.3.1 The £65 million Monifieth Learning Campus rebuild demonstrates large-scale community benefit delivery under the Learning Estate Investment Programme (LEIP). Angus Council embedded targeted recruitment and training (TRT) requirements and community engagement commitments through Procurement Guidance Note 35.

9.10.3.2 Challenge: Deliver LEIP funding outcomes, create sustainable employment and apprenticeship opportunities, and support local SMEs.

9.10.3.3 Approach: The project required evidence of 19 jobs created, with formal community benefits planning. Collaboration with Shared Apprentice Limited ensured apprenticeship and training placements were structured and monitored. Additional commitments included STEM awareness sessions, school engagement, and SME development activities.

9.10.3.4 Outcomes: Over 19 local jobs created, multiple apprenticeships and structured placements delivered, and local economic impact maximised through SME participation. Transparent reporting ensured accountability and measurable outcomes.

9.10.3.5 SROI: £65,000,000 × 4.5 = £292,500,000 social value generated.

Case Study	Investment (£)	Estimated SROI (£)
The Beacon	19,486.73	87,690.29
EW Edwardson	5,000	22,500
Monifieth High School Rebuild	65,000,000	292,500,000

Table 13 - Summary Table: SROI for Angus Council Case Studies

9.11 Community Benefits via SXL

9.11.1 Scotland Excel is committed to driving innovation in its approach to community benefits. The Council recognises the significant social, environmental, and economic impact these benefits can have within local communities.



Fig. 10 – Examples of Community Benefits Achieved by SXL across all authorities

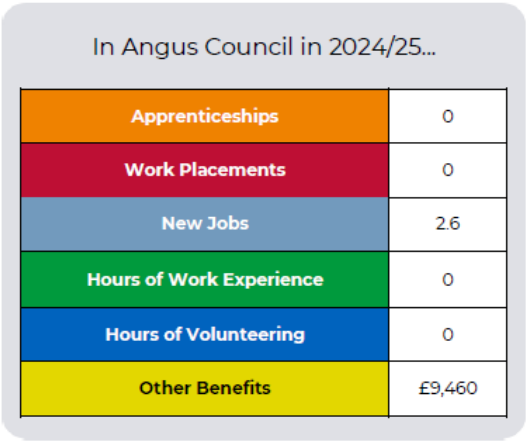

Fig. 11 – Summary of Community Benefits delivered for Angus from SXL framework spend

SUPPLIER	Community Benefit Details	Measurement Type	Total of Measurement Type	ADJUSTED TOTAL	FRAMEWORK REF
Hey Girls CIC	Provision of free period products to the value of £4713.02	Total Monetary Value (£) of Other Community Benefits	4713.02	4713.02	0122 Washroom Solutions and Sanitary Products_3
Initial Washroom	Recruitment- Delivery of Contract	Total Number of Employees Recruited to Deliver Contract	1	0.8	0122 Washroom Solutions and Sanitary Products_17
Hey Girls CIC	Donations of Period Products	Total Monetary Value (£) of Other Community Benefits	4747.82	4747.82	Washroom Solutions and Sanitary Products 0122_107
Moore House School Limited	1 x Childcare Practitioner employed	Total Number of Employees Recruited to Deliver Contract	1	1	Children's Residential 1121_15
Rentokil Initial Services Limited T/a Initial Washroom Hygiene	Employee recruited to deliver contract	Total Number of Employees Recruited to Deliver Contract	1	0.8	Washroom Solutions and Sanitary Products 0122_118

Table 14 – breakdown of Community Benefits achieved via SXL framework spend

10. Fair Work & Real Living Wage

10.1 Introduction

10.1.1 With the aim of supporting the strategic goal of creating opportunities for everyone, Angus Council views payment of the Real Living Wage as a key indicator of an employer's commitment to fair work practices. Paying the Real Living Wage is one of the most direct ways an employer can show a positive approach to supporting its workforce.

10.1.2 The Council also considers workforce matters in its contracts, especially when the services provided result in employees being regarded as indirect employees of Angus Council, or when there is a known or suspected history of unfair employment practices.

10.1.3 Specific attention is given to sectors such as Social Care where the reach of the Council's influence via its third-party expenditure has the potential to bring about change.

10.2 Fair Work First

10.2.1 Nationally there has been some concern raised around maintaining overseas workers' employment. Work is ongoing with care providers to ensure this is managed via the appropriate regulatory framework. Additionally, social care is now recognised as an industry at risk of modern slavery with actions being undertaken during the procurement process to mitigate the associated risks. Procurement takes an active role in the investigation of complaints or concerns raised regarding the treatment of or payment to staff.

11. Invoice Payment Performance

11.1 Angus Council is committed to ensuring that businesses are paid promptly, recognising I the importance of timely payment once a service has been performed or goods delivered. Late payment is particularly detrimental to SMEs, third sector organisations and supported businesses. and the Council seeks to minimise any such delays through robust internal processes and monitoring. Angus Council also mandates via contract conditions that main contractors must pay their subcontractors and suppliers promptly in an effort to ensure cashflow is positive throughout the supply chain. Prompt payment is included in standard Angus Council terms and conditions for all contracts and purchase orders.

11.2 Late payment legislation places a statutory duty on all public bodies to pay commercial debt within 30 days. Legislation also allows businesses to claim interest and recover costs if goods and services are not paid for on time.

11.3 Table 18 below gives a summary of the percentage of invoices which were late in being paid by the Council during 2024-25.

Month	Total No. of Invoices Paid	Total No. Paid Late	%
April	3104	61	2%
May	3390	80	2%
June	3568	141	4%
July	3255	39	1%
August	4275	112	3%
Sept	3502	94	3%
Oct	3568	84	2%
Nov	2949	64	2%

Dec	3770	53	1%
Jan	4486	93	2%
Feb	3785	57	2%
March	3508	70	2%
Total	**43,160**	**948**	**2.2%**

Table 15 – summary of invoices paid beyond 30 days

12. Supported Businesses

12.1 Statutory Requirement - A summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report.

12.2 Guidance for public sector buyers on purchase of goods and services from Supported Businesses – published in April 2025. The Ministerial Foreword includes an encouragement of targeting at least 1% of overall procurement spend on supported businesses.

12.3 Before carrying out any procurement, Angus Council requires the procuring service to give consideration of how the process can facilitate the involvement of Supported Businesses. The involvement of Supported Businesses is considered at strategy stage. Completion of contract strategies are mandatory for all regulated procurement exercises; therefore, effort is made to consider supported businesses in all regulated procurements.

12.4 The only 'local' Supported Business^ to Angus is Dovetail Enterprises* in Dundee. Angus' elected members are in regular communication with Dovetail and within Procurement we encourage procuring services, where appropriate, to consider utilising the allowances within the regulations to access such organisations. This must always however be done against the wider backdrop of what 'best value' looks like on a case-by-case basis as part of the initial options appraisal regarding more appropriate route to market.

12.5 Via the Education workstream, the availability of Supported Businesses is highlighted, along with advice as to how these should be considered as part of Procuring Officers options appraisal process.

^as registered with BASE (British Association for Supported Employment
*Note - Dovetail Enterprises was placed into administration in March 2025**.**

13. Pipeline of Future Procurements

13.1 Statutory Requirement - A summary of the regulated procurements the authority expects to commence in the next two financial years.

13.1.1 To support both statutory requirements and alignment with the Government's strategy of increased openness and transparency across public sector procurement, Angus Council publishes information regarding future procurement activity.

13.1.2 Internal governance arrangements have been amended to support increased transparency through the introduction of a requirement for annual procurement workplan approvals.

13.1.3 It is hoped this information will support participation in open procurement exercises and along with supplier engagement events, encourage participation by local and SME suppliers.

14. Annual Review of Procurement Strategy

14.1 Statutory Requirement - A review of whether those procurements complied with the contracting authority's procurement strategy. To the extent that any regulated procurements did not comply, a statement of how the contracting authority intends to ensure that future regulated procurements do comply.

14.2 The Procurement Reform (Scotland) Act 2014 requires contracting authorities to review its procurement strategy annually. This report provides a mechanism to present the outcomes of its review which is conducted to ensure the procurement activity and priorities remain appropriate and in alignment with both the Council's wider priorities and the direction given by the Scottish Government as set out in the Scottish Government's national procurement framework.

14.3 Accordingly, the three key, strategic workstreams targeted by procurement in Angus, Education, Enablement & Efficiencies, support the key enablers identified in the 2023-28 Public Procurement Strategy.



Fig. 12 – Enablers as per Scottish Government's Procurement Strategy

14.4 Last year's Procurement strategy was contained within the Annual Procurement Report for 2023/24aA new Procurement Strategy is proposed for 2026-28 and has been redesigned to represent a rolling programme with specific milestones to enable alignment with the Scottish Government's Public Procurement Strategy for Scotland 2023-2028.

14.6 Looking to the Future

14.6.1 As the internal structure within Angus Council continues to adapt in response to financial and resourcing issues common across the local authority sector, the Procurement & Commissioning Team is similarly affected. Consequently, the support provided and the delivery model employed must be continually reviewed and adapted to ensure effective and efficient procurement outcomes.

14.6.2 The Procurement & Commissioning Team must continue to evolve its approach and service offering to best meet the needs of those services, while maximising value and benefits from third-party expenditure..

15. Key Achievements

15.1 Over the reporting period, over and above work associated with letting contracts (and other content reported already in this report (i.e. statutory content)), there has been significant complementary work undertaken as part of the corporate Procurement Strategy implementation. A 'Strategy Delivery Plan' has been created and is being implemented to monitor and report progress. Whilst this strategy delivery plan is a continued work in progress, a summary position is provided in Appendix B. In addition to this, further areas of achievement have been noted in this section.

15.2 **Education**

15.2.1 A series of 'introduction to public procurement' training sessions have been delivered on a Council-wide basis. All Service Leaders were requested to nominate officers who may have an involvement in procurement activity to attend. Due to demand, this initiative has been continued into 2025-26.

15.3 **Increased Visibility**

15.3.1 As a direct result of the Education workstream, the number of procurement related papers being taken to Committee as part of the Council's internal governance process continues to grow. Whilst this is not an indicator in itself of procurement compliance against legislation, it does increase transparency, and for elected members, on the Council's third-party expenditure and the potential leverage this provides.

15.4 **Directorate Day**

15.4.1 To strengthen team cohesion across the wider directorate and harness the utilisation of our internal peers and colleagues to support our drive for positive procurement action, a directorate wide session took place. The objectives of this session were to establish relationships and educate colleagues in the work we do.

15.5 **CONECT Portal** (Community Outreach for Needs, Engagement & Teamwork)

15.5.1 To help suppliers deliver meaningful benefits as part of any contractual community benefits obligation harnessed as a result of procurement activity, this portal enables community groups to make a request for support that's actually needed and will make a real difference. Bidders can freely access this list and chose to offer support, on a relevant and proportionate basis, as part of the added value they would bring via their contractual community benefits obligations.

15.6 **Savings**

15.6.1 Due to the devolved model of procurement delivery within Angus Council, it is appropriate that any savings targets associated with procurement activity sits within the individual service themselves. However, it is very much the role of the procurement function to support these services in maximising their ability to generate savings and harness efficiencies via the leverage procurement can offer.

15.6.2 An appropriate system for quantifying the benefits the procurement function deliver in this regard is under design. However, during 2024-25, as a direct result of procurement support, individual services achieved the savings necessary for them to achieve.

Appendix A

Extract from PCS Contract Register

TITLE	TYPE	AWARD DATE	START DATE	END DATE	COLLABORATING	TERM	VALUE	HIGHEST OFFER	LOWEST OFFER	SUPPLIER NAME	SUPPLIER POSTAL CODE
Award of Conveyance of School pupil - Contract ASP/1	Supplies	25/03/2025	25/03/2025	30/06/2026	No	No	198	0	0	Shorts Travel Ltd	DD8 2HG
Provision of Rural Grass Cutting and Verge Maintenance	Services	28/03/2025	01/04/2025	01/04/2028	Yes	Yes	980000	0	0	vermicon	ky50hh
Provision of Rural Grass Cutting and Verge Maintenance	Services	28/03/2025	01/04/2025	01/04/2028	Yes	Yes	980000	0	0	Bilsland and Dewar	Ph5 2AX
Provision of Rural Grass Cutting and Verge Maintenance	Services	28/03/2025	01/04/2025	01/04/2028	Yes	Yes	980000	0	0	Matthew Brown & Son	DD8 4LR
Provision of Rural Grass Cutting and Verge Maintenance	Services	28/03/2025	01/04/2025	01/04/2028	Yes	Yes	980000	0	0	Laird Contractors Ltd	PH9 ONR
Provision of Rural Grass Cutting and Verge Maintenance	Services	28/03/2025	01/04/2025	01/04/2028	Yes	Yes	980000	0	0	l watson contracting ltd	dd38pq
Provision of Rural Grass Cutting and Verge Maintenance	Services	28/03/2025	01/04/2025	01/04/2028	Yes	Yes	980000	0	0	GJ Services	AB42 5AA
Award of Conveyance of School pupil - Contract ASP/1	Supplies	21/03/2025	31/03/2025	01/07/2026	No	No	37260	0	0	Shorts Travel Ltd	DD8 2HG
Award of Wet Fire Suppression System Servicing and Repair 2025/2028	Services	12/03/2025	01/04/2025	31/03/2028	No	No	0	234882.94	35221	Emtec Fire	G71 5PW
Award of ITT Modular Buildings	Supplies	21/03/2025	21/03/2025	21/03/2027	No	No	15000	0	0	Jarvie Plant Ltd	FK3 8ET
Award of Energy Management Systems Servicing and Repair 2025/2028 - Project 36104681	Services	05/03/2025	01/04/2025	31/03/2028	No	No	0	90.75	75.33	Chartwell Controls Ltd	ML4 3FB
Award of Project 96011075 Fire Appliance Maintenance - 2025-2026	Services	03/03/2025	01/04/2025	31/03/2026	No	No	0	68117	30576	Stewart Ramsay Fire Protection Ltd	DD5 3RX
Award of Angus Council Supply of Auctioneer Services Used Plant &Equipment 2025-2028 INC	Services	12/02/2025	01/04/2025	29/12/2028	No	No	447	0	0	Taylors Auction Rooms (Montrose) Ltd	DD10 9PB
Provision of Care and Support	Services	24/12/2024	01/12/2024	01/09/2026	No	No	347865	0	0	Hillcrest Futures Limited	DD2 1EG
Provision of Care and Support	Services	09/01/2025	01/12/2024	01/09/2026	Yes	No	194638	0	0	Hillcrest Futures Limited	DD2 1EG

Provision of Care and Support	Services	24/12/2024	01/12/2024	01/09/2026	No	No	284952	0	0	Hillcrest Futures Limited	DD2 1EG
Award of Conveyance of School pupil - Contract B/2	Supplies	17/01/2025	20/01/2025	01/07/2027	No	No	0	145	92	morrison taxi hire	dd82tb
Multi Functional Devices - Managed Print Service	Supplies	24/12/2024	01/01/2025	01/01/2030	No	No	1511727	0	0	Xerox (UK) Limited	UB8 1DH
Provision of Care and Support	Services	24/12/2024	01/10/2024	01/10/2026	Yes	No	953102	0	0	Ark Housing Association Ltd	EH12 9DT
Provision of Care and Support	Services	24/12/2024	01/10/2024	01/10/2026	Yes	No	1159758	0	0	SENSE SCOTLAND	G41 1EE
Support Services re Microsoft Products	Services	25/10/2024	01/10/2025	01/10/2026	No	Yes	18160	0	0	Zenzero Solutions Limited	CV1 3BH
Provision of home and community-based care and support services SDS 3 (2023 Angus Framework Re-Opened)	Services	11/12/2024	01/02/2025	01/04/2026	No	No	2132000	0	0	SP2017989446	DD9 6BB
Provision of home and community-based care and support services SDS 3 (2023 Angus Framework Re-Opened)	Services	11/12/2024	01/02/2025	01/04/2026	No	No	2132000	0	0	Oran Homecare	ky1 3NB
Provision of home and community-based care and support services SDS 3 (2023 Angus Framework Re-Opened)	Services	11/12/2024	01/02/2025	01/04/2026	No	No	2132000	0	0	Prestige Nursing (Scotland) Ltd	EH28 8PJ
Provision of home and community-based care and support services SDS 3 (2023 Angus Framework Re-Opened)	Services	11/12/2024	01/02/2025	01/04/2026	No	No	2132000	0	0	Capability Scotland	EH12 6NZ
Award of ITMC - Stage 2 Services For Young People For Improving Wellbeing	Services	30/10/2024	01/11/2024	31/03/2025	No	No	20000	0	0	NEWSolutions CIC	DD10 8NT
Award of ITMC - Full Fidelity Individual Placement Support (IPS)	Services	12/09/2024	01/10/2024	31/03/2025	No	No	54637	0	0	ENABLE Scotland (leading the Way)	ML1 4UF
Award of ITMC - Bespoke MAPPA Provision	Services	25/10/2024	01/11/2024	31/03/2025	No	No	11540.38	0	0	Apex Scotland	DD2 3SX
Award of ITMC - Employability Pipeline Stage 3 Services For Young People With No Or Limited Work ...	Services	12/09/2024	01/10/2024	31/03/2025	No	No	48420	0	0	Barnardo's	EH14 1ED
Award of ITMC - Support For Unemployed Lone Parents	Services	12/09/2024	01/10/2024	31/03/2025	No	No	54112	0	0	One Parent Families Scotland	EH1 3EP
Angus Community Wellbeing Centre - Support Services	Services	12/12/2024	01/04/2025	01/04/2028	No	No	399996	0	0	Hillcrest Futures	DD2 1EG

Award of ITMC - Support For Unemployed Young Parents	Services	12/09/2024	01/10/2024	31/03/2025	No	No	45438	0	0	Barnardo's	EH14 1ED
Provision of Care and Support	Services	24/12/2024	01/10/2024	01/10/2026	No	No	1372516	0	0	Turning Point Scotland	G51 1JL
Provision of Care and Support	Services	24/12/2024	01/10/2024	01/10/2026	No	No	2262120	0	0	Real Life Options	WF11 0BU
Award of Provision of Tenants Home Contents Insurance Scheme	Services	09/10/2024	21/10/2024	24/10/2027	No	No	40000	0	0	Aon	EH3 8EX
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Mulligan,s Cabs	DD83LE
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Scotblue Ltd	DD4 8JX
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Tele Taxis (Dundee) Ltd	DD3 8SH
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Fishers Tours Limited	DD4 7RH
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	LINKS CABS	dd7 7ez
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Wisharts (Friockheim) Ltd	DD11 4SF
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Barr Cabs Contracts LTD	DD7 7 Rn
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Red Line Coaches Limited	DD3 6AW
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	MR Minibus & Taxi	dD8 2RQ
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Fairway Travel Scotland Limited	DD8 2BG
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Birkhill taxis	DD3 6QQ
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Kashif Riaz t/a RK Taxis Forfar	DD8 1DQ
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	D & D Cabs	DD8 4JF
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	morrison taxi hire	dd82tb
Tender for the Supply of School Transport Services 2024	Supplies	17/07/2024	13/08/2024	13/08/2027	No	Yes	7813389	0	0	Shorts Travel Ltd	DD8 2HG

Whole Family Wellbeing Support Service	Services	28/08/2024	01/10/2024	01/10/2027	No	Yes	360000	0	0	Aberlour Child Care Trust	G51 4EB
Award of Conveyance of School pupil - Contract AGM/19	Supplies	06/08/2024	23/10/2024	01/07/2027	No	No	0	3000	2591	Fishers Tours Limited	DD4 7RH
Award of Conveyance of School pupil - Contract AGM15	Supplies	06/08/2024	19/08/2024	01/07/2027	No	No	0	9150	5400	JP Mini Coaches Ltd	DD8 1TD
Award of Conveyance of School pupil - Contract AGM/12	Supplies	06/08/2024	19/08/2024	01/07/2027	No	No	0	3375	3000	Fishers Tours Limited	DD4 7RH
Award of Conveyance of School pupil - Contract AGM/6	Supplies	06/08/2024	06/01/2024	01/07/2027	No	No	0	3900	3375	Fishers Tours Limited	DD4 7RH
Award of Conveyance of School pupil - Contract AGM/8	Supplies	06/08/2024	15/08/2024	01/07/2027	No	No	0	5400	4191.1	Fishers Tours Limited	DD4 7RH
Award of Conveyance of School pupil - Contract AGM/3	Supplies	06/08/2024	15/08/2024	01/07/2027	No	No	0	3900	3375	JP Mini Coaches Ltd	DD8 1TD
Award of Conveyance of School pupil - Contract AGM/1	Supplies	06/08/2024	23/10/2024	01/07/2027	No	No	0	17850	6600	Fishers Tours Limited	DD4 7RH
Award of Conveyance of School pupil - Contract AC/8	Supplies	06/08/2024	13/08/2024	01/07/2026	No	No	26730	0	0	JP Mini Coaches Ltd	DD8 1TD
Award of Conveyance of School pupil - Contract AC/4	Supplies	06/08/2024	13/08/2024	01/07/2026	No	No	0	26730	20520	Shorts Travel Ltd	DD8 2HG
Award of Conveyance of School pupil - Contract AC/1	Supplies	13/08/2024	13/08/2024	01/07/2026	No	No	26730	0	0	JP Mini Coaches Ltd	DD8 1TD
Award of The Processing Of Wood Waste For Angus Council	Services	01/08/2024	01/08/2024	31/07/2027	No	No	48265	0	0	NWH Group Ltd	EH22 4AD
Provision of an Electronic Care Monitoring System	Supplies	29/04/2024	01/05/2024	01/05/2027	No	No	72360	0	0	everyLIFE Technologies LTD	GU9 7UD
Award of Housing Response Repairs Term Contract 2024-2026 - LOT4 - Forfar &Kirriemuir	Works	28/06/2024	05/08/2024	31/03/2026	No	No	1735807.1	0	0	Pert Bruce Construction Ltd	DD10 8SY
Award of Housing Void Repairs Term Contract 2024-2026 - LOT4 - Forfar &Kirriemuir	Works	28/06/2024	05/08/2024	31/03/2026	No	No	1028663.43	0	0	Procast Building Contractors Ltd.	ML3 6RU
Award of Visit Angus Website Development 2024 v2	Services	27/06/2024	27/06/2024	26/06/2027	No	No	34690	0	0	Ginger	DD5 1DJ
Electrical Testing, Minor Repairs and LD2 Programme 2024-2026	Services	21/06/2024	19/07/2024	19/07/2026	No	Yes	1121286.7	0	0	RB Grant Ltd	KY1 3NA
Electrical Testing, Minor Repairs and LD2 Programme 2024-2026	Services	21/06/2024	19/07/2024	19/07/2026	No	Yes	1121286.7	0	0	Care Electrical Contractors Ltd	DD3 6AP
Award of Secure Cash &Cheque Collection and Delivery	Services	31/05/2024	01/06/2024	31/05/2027	No	No	5571.75	0	0	G4S Cash Solutions (UK) Ltd	SM1 4LD

FRAMEWORK AGREEMENT FOR THE SUPPLY OF RECYCLED DOMESTIC FURNITURE AND STARTER PACK GOODS	Supplies	09/05/2024	10/05/2024	10/05/2025	No	Yes	0	0	0	Forfar Resource Store	DD8 3BR
FRAMEWORK AGREEMENT FOR THE SUPPLY OF RECYCLED DOMESTIC FURNITURE AND STARTER PACK GOODS	Supplies	09/05/2024	10/05/2024	10/05/2025	No	Yes	0	0	0	Furniture recycling Project Angus (F.R.P.A)	DD11 1SA
Award of Affordable Housing, Fraser Path, Arbroath - MEP Consultancy Services	Services	03/04/2024	08/04/2024	01/12/2027	No	No	22490	0	0	Hawthorne Boyle Limited	G51 2SE
Provision of Digital Learning Subscription Services to Schools	Services	07/03/2024	12/03/2024	12/03/2027	No	No	79453.24	0	0	Pearson Education Ltd	CM17 9NA

Appendix B

Strategy Delivery Plan (Progress Update)

1. Education		Update
Training & Engagement	• Internal rolling P&C training programme has commenced to ensure consistency in approach across function and message being passed outwith. • A Programme of monthly, council wide, drop-in training sessions to commence • E-learning modules being produced – levels will be commensurate with type of procurements undertaken and approval level necessary. • The introduction of recognised Delegated Procurement Authority (DPA) status among procuring officers and a register of such maintained for audit purposes • Access to the PCS tender portal to be removed from all staff until appropriate DPA has been achieved. (This will involve a comprehensive communication plan and a grace period between training being widely available and permissions being removed). • The suite of Tender / Quotation template documents is being refreshed to simplify the process and ensure consistency. • Reinstatement of the Corporate Procurement Group with its own Team site for communication and engagement at a corporate wide level.	• Initial round of 'intro to public procurement' training has been offered to all service areas and was well received. • Bespoke Service specific training and engagement has been delivered to target specific areas of the Council – Education being an example where some really positive behavioural changes have been evidenced on the back of this targeted category approach. • Work ongoing with SXL to have the Scottish Government funded training modules available directly to staff via Angus Council's own intranet site. • A new shell Procurement & Commissioning intranet area has been created with training content being uploaded – along with fresh templates and guidance documents
Function Clarity	• The P&C Team comprises two distinct functions – Commissioning and Corporate. Since moving into P&C, the 'old' Social Care Contracts Team have struggled to find an appropriate identity out with the work undertaken for Angus Health & Social Care Partnership (AHSCP). • The roles of Commissioning & Corporate are very different with differing legislation applying and different skill sets etc involved. • An appropriate methodology for allowing distinction between Commissioning and Corporate being finalised and will be communicated shortly. This will allow greater clarity over who does what and allocate resource appropriate – hopefully increasing the level of support provided to those Council Services who need it as well as managing expectations across the whole function.	• Work is continuing between the function and AHSCP to identify the most appropriate form or support required and how the team can effectively delivery this whilst still meeting the demands of the rest of the Council.

2. Enablement		**Update**
Procurement Standing Orders	• This is progressing as part of the Governance Review and shall be discussed with the Governance MOWG. • The proposal is to introduce new Procurement Standing Orders, so all rules relating to this are contained in one place. By removing this from the Fin Regs will allow quicker updates to be made, as and when appropriate, whilst offering the opportunity to provide a clear distinction between old and new processes. • Full consultation will also take place with the Director of Finance and his team prior to any consideration by the Governance MOWG. • These changes would facilitate more relevant Service engagement at a stage where intervention to add value is possible.	• New Procurement Standing Orders have been approved by Angus Council. • These are being supported through a refreshed Procurement site on the Council's intranet site with a series of 'How To' guides via Procurement Guidance Notes and Templates. • Procurement Standing Orders being updated to reflect additional risk mitigation measures in relation to cyber security.
KPIs & Council Plan	• New Performance Indicators have been incorporated within the Council's Plan to reflect the actions of the P&C Team. • These include targets as to local supplier tender participation in open tenders and more quotation opportunities restricted to local suppliers (where legally permissible and allowing appropriate contract delivery. • These also include for greater transparency and reporting of Community Benefit obligations and deliverables from our supply chain as a direct result of our third party procurement activity.	• To benefit from these fully a comprehensive Contract Management System is required. This would allow the capture and appropriate management of current and future procurement activity. Work has commenced with IT colleagues to establish a Contracts Hub utilising existing systems. Use of such a Hub will require additional staff training and amendments to be made to internal governance and guidance. • A new Community Benefits portal has been created to provide a platform for local community groups to make any requests for support known to council suppliers. Suppliers are then able to 'match' themselves against any of these as part of the delivery of any community benefits obligations required via contracts they have with the Council.

3. Efficiencies		**Update**
Savings & Efficiencies	• Following recent direction from CLT, the Corporate Procurement Team are progressing with the identification and harnessing of savings via a forensic review of Service spend activity.	• Given the devolved nature of procurement activity within Anus Council, an appropriate methodology for recording this information has yet to be designed. However, as they have for the previous 2 years, the Procurement Team have again worked to identify savings equivalent of the Services' targets for the period in question. • A move to more advanced procurement planning will support the identification of savings & efficiencies – the planned Contracts Hub and the information this will contain will be a positive enabler in this regard. • A new system for capturing spend with external suppliers has been designed and is currently being trialled. This will support identification of off contract spend and this provide the opportunity to elicit positive change. • With regards areas of 'hidden' expenditure – a lot of work has been undertaken with Amazon spend. This is now fully reported and compliant. The data now captured will help move this spend from mere compliance to more value adding. • This work is now extending to purchase cards and petty cash.
P2P	• The above intrinsically links into the work the Corporate team are undertaking as part of the P2P project. • Instead of replicating the current PECOS offering onto the new Integra platform, this project is being taken as an opportunity to strategically review	• The Team continues to support the establishment of an appropriate P2P system.

	the key purchasing requirements of each Service as we work through the prioritised list. • This will involve adopting methods such as product rationalisation, sole supplier agreements, enhanced ordering methodologies re reduced drops etc – all to deliver greater efficiencies from how we buy, as much as what we buy and from whom. • P2P compatibility will form a mandatory aspect of supplier performance within tenders moving forward with an IT agreed form of words contained within template docs.	
Contracts Register	• It looks likely that an existing Council system (iCase) can be used for the creation of the Council's Contracts Register. • Publication of such is a legal requirement and whilst Angus does currently have one via the PCS portal, it is very basic and inefficient. • As well as being a legal requirement, a fully functioning Contracts Register can be a strong tool not only to assist with forward planning but identification of collaborative opportunities and efficiencies. • The Current register addresses only a fraction of the Council's third party spend so the Corporate Team are embarking on a project to provide meaningful spend data regarding both contract and non-contract spend. • This will be a highly useful tool once established but support from the Services will be necessary as the team work to initially collate this data.	• Having been unable to utilise any existing systems for this purpose, the remit of the new Contracts Hub is being extended to support the creation of an operational Contracts Register. A new governance process, with accompanying templates has been designed and will be rolled out shortly.
Annual Workplans	• Whilst a fully functioning Contracts Register will assist as a prompt with regards potential future procurements, advance notice and approval of Service procurement plans would allow the P&C team to add value at a stage where this is still possible. • By working with Services on an advance annual workplan allows meaningful discussion when there is still the opportunity for P&C's input to be fully effective. Thus ensuring the added value the Team's specialist knowledge and collaborative experience can bring.	• This process has been approved by Council as part of the new Procurement Standing orders and will commence upon completion of the current training programme. • Amended templates and guidance has been produced with rollout pending an onboarding session with members of the Council's Corporate Leadership Team.

Appendix C

Glossary

Best Value

This is the objective of all procurement activity and comprises a number of contributing factors. For regulated procurements, Best Value cannot be determined by price alone, however this is considered best practice for all procurements as the need for the goods, services or works being procured does not exist in a vacuum. The factors comprising the identification of Best Value will be unique to each procurement exercise, although there will be some relatively standard inclusions – community benefits and sustainability being key. Other elements will revolve around the qualitative evaluation and what aspects of service delivery / supplier performance are of particular importance in each individual case.

Community Benefit Clause

A clause included in supplier contracts which makes community benefits a contractual obligation of the supplier (linked with Sustainable Procurement Duty, covered later).

Contract

An agreement between two or more parties that is legally binding.

Contract Management/Contract and Supplier Management

The purpose of Contract and Supplier Management is to work closely with suppliers and internal customers to minimise the total cost of ownership and maximise supply chain efficiencies throughout the life of the contract.

Contract Register

A published list of contracts put in place by a public sector organisation based in Scotland. This is a legislative requirement.

Devolved Procurement

Procurement activity is delegated to individual service areas with process guidance provided by the central Procurement function and established governance in place to aid consistency and compliance.

DPA – Delegated Procurement Authority

The authority to conduct the process leading up to the award of a contract for goods, services and/or works.

Economic Operator

Any person who offers the execution of works, the supply of products or the provision of services on the market.

Fair Work Practices

Employment practices that support wellbeing e.g. training and development, equality of opportunity, payment of a fair wage etc.

Procuring Services

Those individuals / departments within Angus Council undertaking transactional procurements to satisfy an operational need within their own function.

Public Contracts Scotland (PCS)

Approved tendering portal mandated for use by the Scottish Public Sector for publishing contract notices and award notices, notifying prospective suppliers of tender opportunities and contract awards. This portal can also facilitate a secure and auditable electronic tender process by utilising the SPD module and post-box functionality for economic operators to submit their responses.

Real Living Wage

The real Living Wage is the only UK wage rate based on the cost of living and whilst voluntary, is paid by employers who believe their staff deserve a wage which meets everyday needs. 54 It should not be confused with the Minimum Wage or the National Living Wage which are both statutory requirements. Angus Council is an accredited Living Wage Employer. More information can be found on this website: What is the real Living Wage? | Living Wage Foundation

Single Procurement Document (SPD)

The SPD contains questions used at the selection stage of a procurement exercise i.e. it allows buyers to ask questions to identify suitably qualified and experienced bidders for their procurement.

SMEs

Small and medium-sized enterprises (SMEs) are businesses which employ fewer than 260 persons.

Supported Business(es)

An organisation whose main aim is the social and professional integration of disabled and disadvantaged workers and where at least 30% of their workforce are classed as disabled or disadvantaged.

Sustainable Procurement Duty

For the purposes of the Procurement Reform Act 2014, is the duty of a contracting authority- a) before carrying out a regulated procurement, to consider how in conducting the procurement process it can- i) improve the economic, social and environmental wellbeing of the authority's area, ii) facilitate the involvement of small and medium enterprises, third sector bodies and supported businesses in the process, and iii) promote innovation, and b) in carrying out the procurement, to act with a view to securing such improvements identified as a result of paragraph (a)(i).

Tender

The term used to describe the procurement process of advertising, requesting and awarding a contract. Third Sector Bodies For the purposes of the Procurement Reform Act 2014, means organisations (other than bodies established under an enactment) that exist wholly or mainly to provide benefits for society or the environment.

Quick Quote

A process used by public sector buyers in Public Contracts Scotland (website) to seek quotations for procurement requirements (normally under £50k in value, or a mini competition from a framework).